

Jasmine Alston

Production Technician/ForkLift Operator

Rocky Mount, NC 27803

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Professional Summary

Certified Fork Lift Operator since 2011

I have experience In the manufacturing field as as well as experience in the technical field.
High School graduate and Marine Corps veteran.

Authorized to work in the US for any employer

Work Experience

Material Handler II/Team Leader

Cummins-Whitakers, NC

January 2023 to Present

Operate forklift to move stock truck to and from location. Placed unpacked engine heads in storage area and operate hoist to unpack heads

Supply materials to Assembly, Encore, Flexline and Headsub using forklift in a timely and safe manner.

Use RF Scanner to create and print labels.

Use RF Scanner to pack labels, drops labels, assign pallets to the proper racks and to scan correct material to each machine.

Supply Materials to block-line for production needs.

Became Team leader for the new production line. Lead shift starts, filed reports and did the safety training worksheets for the shift.

FedEx Delivery Driver

York Expediting Service-Wilson, NC

Present

drive company van to deliver packages

Production Technician III

Bridgestone Americas-Wilson, NC

November 2018 to December 2022

Material handler III; trucker certified to operate any forklift or counterbalance to deliver components to line for the productions of tires. Used Rf Scanner to assign the correct materials to each machine.

Backup VA in Tubing department certified to operated and run the mills for production.

Certified Forklift operator Trainer

Inventory control; maintained physical count of the components in the Tubing department. Located parts missing or voided them out of the system completely if not located.

Forklift Operator/Order Selector

Adams Wholesale-Rocky Mount, NC

April 2016 to November 2018

Loading and unloading trucks, selecting orders using a pallet jack.

Stocked order line using forklift

Material Handler/Order Picker

QVC Distribution Center-Rocky Mount, NC

September 2015 to March 2016

Order picker selecting order using a pallet jack and forklift. Put up returns using forklift.

Broadband Technician II

Suddenlink Communications-Rocky Mount, NC

June 2013 to June 2015

Installed cable, Internet, and Telephone services, interacted with customers to resolve technical issues with service. Helped customers to set up new services with the company. Ran cables and connected receivers, drilled holed for wiring in floors, walls, and ceilings. Performed disconnects and tested systems for leaks and noise.

Education

High School Diploma

Tarboro High School - Tarboro, NC

August 2003 to January 2008

Skills

- CUSTOMER SERVICE (Less than 1 year)
- FAST LEARNER (Less than 1 year)
- MS OFFICE (8 years)
- MULTI-TASKER (10+ years)
- NETWORK CONNECTIVITY (Less than 1 year)
- Forklift
- Forklift Driver
- Reach Truck
- Warehouse Associate
- Reach
- Pallet Jack
- Packaging
- Order Picking
- Load & Unload
- Manufacturing
- Computer Operation
- Order Entry

- Cabling
- Adobe Premiere (8 years)
- Adobe Photoshop (3 years)
- Video editing (8 years)
- Filming (8 years)
- Video Production
- Adobe Creative Suite
- Photography
- Telecommunication
- Adobe After Effects
- Final Cut Pro
- Social Media Management
- Adobe Lightroom
- Warehouse experience
- Driving
- Customer service
- Forklift
- Order entry
- Order Picker
- Warehouse management system
- Boxing (2 years)
- Core fitness training (1 year)

Military Service

Branch: United States Marine Corps

Service Country: United States

Rank: E4

October 2008 to October 2012

Certifications and Licenses

Forklift Certification

Pallet Jack Certification

August 2015 to Present

Driver's License

December 2021 to December 2029

Additional Information

SKILLS

• Telecommunications specialist • Network Connectivity Knowledge • Willing to travel • Basic Mathematical aptitude • Safe Driver • Customer Service • Troubleshooting • Fast learner • Exceptional multitasker • Proficient in MS Office