

# JARED HALL

Denver, CO 80221

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## Professional Summary

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Accounting and finance professional with over ten years of experience looking for a new challenge and opportunity.

Authorized to work in the US for any employer

## Work Experience

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### **Claims Specialist**

Goodyear-Akron, OH

August 2024 to February 2025

- Utilizes SAP to enter and process customer claims in the Quality Management Module
- Analyze customer claims data in SAP to identify trends and opportunities for improvement
- Collaborate with cross-functional teams to resolve complex claims issues and ensure accurate and timely processing
- Supports billing team by assisting with SPS Errors, Journal tickets, and duplicate invoice errors

### **Accounts Payable Specialist**

Beacon Mobility-Fairlawn, OH

March 2024 to July 2024

- Utilized NetSuite to accurately enter and process vendor invoices, to ensure proper coding and approval of all transactions.
- Reconciled vendor statements and resolved any discrepancies in a timely manner
- Communicated with vendors and internal stakeholders to resolve payment issues and ensure timely payment of invoices
- Maintained accurate vendor records and ensured compliance with company policies and procedures
- Participated in month-end closing activities including preparing and posting journal entries and reconciling accounts

### **Delivery Driver**

Pizza Hut-Orrville, OH

September 2023 to March 2024

- Delivered pizza safely and quickly to customers.
- Prepared daily dough for future orders.
- Took orders and answers questions from customers by phone

### **Financial Consultant**

Robert Half-Akron, OH

February 2023 to October 2023

- Worked on projects with various clients in areas including accounting, finance, marketing, and other fields utilizing SAP and AS400
- Collaborated with client teams to understand their business and provided solutions to meet specific objectives
- Maintained a high level of professionalism and adhere to clients policies and procedures

### **Staff Accountant**

Fred W Albrecht Grocery Company-Akron, OH

August 2022 to January 2023

- Supported daily banking transactions to support documents and records in proper General Ledger account.
  - Assisted in the completion of monthly bank reconciliations and investigated discrepancies.
  - Prepared customer invoices/statements and entered them into AS400.
  - Monitored and maintained customer corporate charge accounts.
- Supported month-end by preparing and reviewing journal entries
- Assisted with yearly corporate tax return

### **Accounting Clerk**

Sandridge Food Corporation-Medina, OH

February 2022 to August 2022

- Reviewed all AR and AP documents and scans into software for efficiency within the accounting department. Processes daily deposit into PNC Bank Accounts.
- Provided additional support for administrative in accounting Department.
- Entered in daily invoices and checks into Sage.
- Tax preparation

### **Warehouse Worker**

Amazon, Inc-Akron, OH

January 2021 to February 2022

- Packed orders for customers, ensures each order is in good condition and meets company standards.
  - Maintains a full stock to ensure efficiency. Maintains a clean station to ensure safety in work area.
  - Picked 300+ items per hour to ensure that customer orders are received on time.
- Ran totes to the correct stations. Corrected and fix jams when needed and ensured safety throughout the facility.

### **Escrow Funder**

Old Republic Title-Akron, OH

October 2020 to January 2021

- Reviewed HUDs, closing instructions, demands, and taxes for accuracy prior to disbursing funds.
- Reconciled, balanced, and disbursed all files in the time frame set forth by the lender.
- Ensured HUD balances and cut all checks for disbursement and forwarded all funds to appropriate payees in the method as directed by the customer.
- Prepared wire-out sheets as needed and initiated voids, stop payments and check requests.
- Reviewed signed packages for completeness and accuracy; reviewed, organized, and purged closed files.

### **Seasonal Customer Service Advisor**

Blackboard Student Services

July 2020 to September 2020

- Served as the first point of contact for customers seeking technical assistance.
- Documented information into the web-based ticketing system
- Escalated unique issues or inaccurate information to higher-level support for immediate resolution.

### **Production Line Worker**

Gojo Industries-Wooster, OH

March 2020 to July 2020

- Added bottles to the production line, added keys to bottles, and packed boxes.
- Assisted in building commercial size hand sanitizers dispensers.
- Assisted in producing over 20,000 bottles daily.
- Kept production floor clean to provide a safe work environment.

### **Manager of Reporting Financial Analysis**

Parker Hannifin-Human Motion and Control-Macedonia, OH

August 2019 to January 2020

- Developed and created monthly financial reports for business unit.
- Reviewed, and recorded invoices to ensure payment within the payment terms.
- Supported reconciliation of financial discrepancies by collecting and analyzing account information.

### **Financial Analyst-Supply Chain**

Diebold Nixdorf-North Canton, OH

August 2015 to August 2019

- Worked on various project to analyze the cost of parts for older product line of ATM machines to compare the cost of parts for new product line models to determine the cost savings.
- Analyzed and entered the cost of various parts into Oracle.
- Created pivot tables and Vlookups to organize data to analyze the cost of various parts for monthly close. Created monthly forecast for various cost centers.
- Processed 20-30 invoices per week into iProcurement Oracle System.
- Processed monthly reports for month end close.

## Education

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### **MS degree in Accounting**

Kaplan University Online

October 2013 to July 2014

### **BS Degree in Accounting**

Kaplan University-Davenport Campus

February 2010 to August 2012

### **AS Degree in Accounting**

Community College of Beaver County

September 2006 to December 2008

## Skills

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- ATX

- Income Tax Preparation
- QuickBooks Pro
- Tax Pro Series
- Journal Entries
- Monthly Forecast
- Financial Statement Preparation
- Peachtree
- Salesforce
- General Ledger
- Quorum Land and Accounting
- Accounts Payable & Receivable
- Financial Analyst
- AS400
- ADP
- Sage.
- Payroll Processing & Reporting
- Month-End close
- Oracle
- Microsoft Excel Microsoft Office Suite (Word, Excel, PowerPoint, Access)
- Regulatory Reporting
- Bank Reconciliation
- Account Reconciliation
- General Ledger Reconciliation
- Balance Sheet Reconciliation
- Financial Report Writing
- Auditing
- Cost accounting (5 years)
- Forecasting
- Office Management
- Pricing
- SOX
- Bookkeeping
- Payroll
- Accounting
- General ledger accounting
- Accounting software
- QuickBooks
- Bank reconciliation
- Organizational skills
- Communication skills

- Google Suite
- Microsoft Excel
- Leadership
- Customer service
- Analysis skills
- Computer skills
- General ledger reconciliation
- Xero
- Public accounting
- Budgeting
- Balance sheet reconciliation
- Account reconciliation
- ERP systems
- Microsoft Office
- Account analysis
- Time management
- Financial analysis
- Financial report writing
- Filing
- Office experience
- Microsoft Powerpoint
- Microsoft Word
- Sage
- GAAP
- Microsoft Outlook
- Typing
- 10 key typing
- Manufacturing
- Banking
- Cash handling
- Accounts payable
- ADP
- Restaurant experience
- Paychex
- Sales
- Financial software
- Financial auditing
- Accounts receivable
- Salesforce
- Computer hardware

- Databases
- Data entry
- Word processing
- English
- Remote access software
- Citrix
- Upselling
- SAP
- Math
- Medical billing
- PeopleSoft
- Financial services
- Power BI
- Tax experience
- NetSuite
- Statistical analysis
- Business intelligence
- Expense management
- Cost control
- Oracle
- SharePoint
- Contracts
- Debits & credits
- Non-profit accounting
- Financial statement preparation
- Human resources
- Workday
- Windows
- Administrative experience
- Tax preparation
- Technical accounting
- Corporate finance
- Data analysis skills
- Double entry bookkeeping
- Google Docs
- Pivot tables
- Financial accounting
- Financial concepts
- Business Analysis
- Microsoft Dynamics GP

- Profit & Loss
- NetSuite
- Microsoft Excel
- Accounting
- Analysis skills
- GAAP
- Accounting software
- Account reconciliation
- Financial analysis
- Financial modeling
- Tableau
- Computer Networking
- Visual Basic
- Microsoft SQL Server

## Certifications and Licenses

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**Certified Compensation Professional**

**Driver's License**