



JAMES HERRON

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Summary

Motivated Team Lead possessing excellent leadership and planning abilities. Focused on delivering high-quality products on tight schedules. Monitors, trains and encourages employees to improve skills and meet demanding targets. History of successfully developing and managing strong teams through proactive training and issue management.

Forward-thinking Manager with comprehensive experience implementing new processes and managing and planning innovations. Bringing outstanding problem-solving and abilities paired with in-depth knowledge of policies and procedures. Polished in evaluating employee performance and overseeing key projects.

Motivational Team Leader skilled in designing and following production schedules. Offers proven history of maximizing team productivity to meet targets. Dedicated to employee safety and proactive assignment, schedule and personnel management.

Skills

- Production monitoring
- Resource Allocation
- Workplace safety
- Equipment maintenance
- Team Supervision
- Issue resolution
- Experience in leadership
- Basic Math
- Relationship building
- Data Entry
- Customer Service
- Upselling Products and Services

Experience

OSL Retail Services | Falcon, CO

Team Lead

03/2021 - Current

- Delegated daily tasks to team members to optimize group productivity.
- Fostered positive employee relationships through communication, training and development coaching.
- Followed staffing strategies to achieve production goals.
- Promoted to leadership position in recognition of strong work ethic and provided exceptional customer service.
- Utilized coaching and leadership principles to enhance internal and external team dynamics.

JDK Enterprises | Colorado Springs, CO

Delivery Driver

11/2019 - 01/2021

- Delivered rush merchandise on tight schedules to meet customer targets.
- Handled merchandise in accordance with product handling standards.
- Answered customer questions regarding shipments.
- Conferred with dispatch to meet schedule targets and incorporate changes.
- Created delivery routes based on destinations and timelines to maintain efficiency.
- Maintained telephone and radio contact with supervisor to receive delivery instructions.

SAS | Cascade, CO

Remodel Associate

09/2019 - 10/2019

- Worked on modulars for Safeway stores.
- Handled equipment and materials to build shelves.
- Maintain timely goals to achieve completion of store expectations.

Safeway | Woodland Park, CO
Seafood Clerk
04/2019 - 05/2019

- Reviewed quality of displayed products and removed old or poor quality merchandise.
- Followed cleaning schedule for floors, walls and storage areas.
- Worked safely and efficiently when handling seafood products.
- Prepared cases by pulling products out of case, re-icing case and putting products in fresh pans.
- Cut, wrapped, weighed and tared seafood department products.
- Recommended merchandise to customers based on needs and preferences.

Walmart | Woodland Park, CO
Department Manager
08/2012 - 02/2019

- Worked closely with sales associates to complete tasks.
- Followed safety protocols and company processes and procedures.
- Performed opening and closing duties as part of management team and handled cash management.
- Supported shrinkage and safety awareness, reviewed sales and inventory data, identified trends and prepared reports for management.
- Cultivated talented team of departmental employees through outstanding mentoring, coaching and teaching skills.
- Collaborated with staff to maximize customer satisfaction, streamline procedures and improve bottom-line profitability.
- Balanced workloads to meet targets without overtaxing employees.
- Utilized excellent math skills to maintain accurate inventory levels.
- Employed process improvement initiatives within department.
- Examined merchandise to correctly price and display products.
- Created culture of empowerment and innovation for employees to promote engagement.

Goodwill | Woodland Park, CO
ADC Attendant
07/2009 - 03/2012

- Took donations.
- Follow company procedures on health and safety for donations.
- Maintain lift limits.

Goodwill | Woodland Park, CO
ADC Attendant
06/2007 - 08/2008

- Took donations
- Maintain lift limit

Venture Foods | Divide, CO
Stocking Associate
09/2004 - 12/2004

- Stocked merchandise by UPC codes and read labels to match.
- Broke down and discarded empty packaging and boxes after stocking products.
- Inspected items received for damage or other issues.
- Maintained neat, safe and orderly workspace to prevent accidents and injuries.
- Faced products on shelves and displays to meet company policies.
- Stocked shelves with new merchandise and checked for outdated or damaged items.
- Lifted materials of varied weights on regular basis.
- Assisted customers by locating items and loading heavy purchases in vehicles.

Education and Training

Woodland Park High School | Woodland Park, CO
High School Diploma
05/2007