

# James Harris

## Professional Summary

Bilingual Machine Operator efficient at operating high speed machines for fabrication or manufacture purposes. Possess excellent hand-eye coordination strong physical agility and a keenness for learning. Ability to work in a fast-paced, high-speed environment, follow standardized work and adhere to safe work practices in a continuous improvement environment.

## Skills

- Forklift Operator \* Sit Down \*Stand Up \* Cherry Picker \* Long Reach
- Scissor Lift Operator
- Warehouse Management
- Bilingual \* English \* Spanish \* Garifuna
- Machine Operator
- Band Saw \* Hem \* Band \* Horizontal \* Vertical
- Equipment Maintenance
- Collaborative Team Player
- Cnc Machine Operation
- SAP
- Oracle
- Forklift Certified
- Shipping And Receiving
- Order Pulling
- Knowledge Of Production Procedures
- Ability To Read Blueprints, Schematics And Manuals
- Analytical Skills
- Attention To Detail
- Physical Stamina And Strength
- Handle Heavy Equipment

## Work Experience

### Machine Operator

Southwire Sumner - Houston, TX

2018- Present

- Reading blueprints to insure accurate and efficient cuts.
- Cutting various types of metals.
- Loading and unloading pallets of metals on forklift.
- Operating the punch press.
- Pipe bender.
- Angular saw.
- Setting up machine to ensure accuracy of the order.
- Operating CNC machine to ensure sufficient cuts and accuracy of various steel parts.

### Order Puller/Forklift Operator

CMC Limited - Houston, TX

February 2016 to February 2018

- Assists with picking, packing and pallet building.
- Performs shipping and receiving duties.
- Performs maintenance and preventive maintenance functions on forklifts.
- Reads and interprets documents such as safety rules, operating and maintenance instructions.
- Maintains knowledge of all relevant Health & Safety procedures, and able to maintain a safe working environment.

### **Hem saw operator**

Republic Tube llc - Houston, TX

March 2016 to April 2017

- Operating hem saw machine to make efficient and accurate cuts of the defected area of pipes.
- Changing out Saw blades all the while maintaining a safe work environment
- Reading blueprints to insure accurate and efficient cuts.
- Cutting various types of metals.
- Loading and unloading pallets of metals on forklift.
- Operating the punch press.
- Pipe bender.
- Angular saw.

### **Scissor lift operator**

trojan staffing - Houston, TX

April 2015 to January 2016

- Operating scissor lift

### **Warehouse Lead (Supervisor)**

Action Box USA - Houston, Texas

2010 to 2012

- Oversee Productions
- Oversee Line workers
- Receiving daily inventory replenishment for products. Inbounding product into stock and stocking parts in locations.
- Monitored shipment of products, verified proper documentation, maintained shipment log, reported and resolved discrepancies. Processed and tracked shipments using computer systems and resolved delivery issues to ensure customer satisfaction.
- Focused on inventory management with monthly audits, quarterly cycle counts, researched and resolved all inventory discrepancies, to ensure accuracy.
- Checked daily reports.
- Shipping & Receding
- Handle Customer Service Relations

### **Shell line operator**

MAUSER - Houston, TX

July 2012 to August 2014

- Machine operator/forklift driver

### **Sandblaster**

Davis rig Equipment - Houston, TX

January 2012 to May 2013

- Sandblasting and refurbishing equipment used predominantly in the oil field.

### **Call Center Representative**

Seasphire inc - Houston, TX

March 2007 to June 2008

- Answering inbound calls...directing customers first hand with troubleshooting their phone.

  
**Education****Associates in Applied Science**

Southwest Texas Junior College - Houston, TX

July 2013 to January 2015

**Awards****Entrepreneurship certification**

Certification of entrepreneurship with Baylor University Hankermans School of business

**Toast Masters Competent Communicator Certification**

A competent communicator is someone that can actually communicate on all levels whether it be business or personal