

James J Eskridge

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Dedicated customer service professional with warehouse, shipping/receiving background looking for entry level position to develop and excel

Over 3 years' experience as an order picker

Profound ability to operate forklift and pallet jack safely and efficiently

Extensive experience in assisting in placing inward items in inventory

PROFILE OF QUALIFICATIONS

- MS Word, Excel and WMS warehouse management systems
- RF Scanner
- Sit-down/Reach Powered Industrial Truck
- Warehouse
- Shipping-Receiving
- Order pulling
- Demonstrated ability to ensure orders are staged in order of delivery
- Adept at ensuring the accurate number and type of product is loaded and shipped
- Competent at operating forklift and pallet jack
- Highly skilled in receiving pick tickets from Warehouse Supervisor
- Special talent for reading orders to determine catalog number, size, color, and amount of merchandise
- Able to obtain merchandise from bins or shelves

PROFESSIONAL HISTORY

Kelly Services @ Nissan RDC Irving TX

Shipping/Receiving Clerk

Order Puller- 09/2013- 09/2019

- Efficiently planned, organized and coordinated outgoing shipments.
- Assist with and keep warehouse organized and orderly.
- Worked at a manufacturing and shipping facility, where my primary role was preparing customer orders for shipment.
- The majority of my time was spent locating and pulling products
- Relied on a blend of hard and soft skills to complete orders.

- Quick thinker whom is able to
- quickly process the most efficient way to fill an order.
- This also involves organizational skills, as you
- must know how to quickly find items within the warehouse.
- Physically able to load and unload freights which involve continuous bending and lifting.
- Able to facilitate machines used in the loading process
- Read and understand the types of information typically present on customer orders and shipping labels.
- Verified that quantities and products were accurate based off of shipping documents.

- Inspect all products
- Track record of picking customer orders for shipment
- Able to carry and transport orders to shipping locations or delivery platforms with materials handling equipment
- Assist to load and unload all products
- Provide optimal level of customer services

Security Officer

Whelan Security Dallas Tx

10/2010 – 07/2013

- Maintained detailed daily logs of patrolled areas.
- Monitored commercial and residential premises using closed-circuit televisions
- Assisted and directed clients in emergency situations.
- Patrolled premises hourly ensuring maximum security.
- Monitored premises for hazards that may pose risk of injury or immediate danger.
- Inspected emergency equipment such as Fire extinguishers, fire alarms, and water sprinklers.
- Maintained a relationship with local emergency service providers to assist with any emergency situations that occurred on site.

Service Associate

Terminix Pest & Termite Plano Tx

04/2007 – 09/2010

Route Driver
DHL Arlington Tx
05/2004 – 05/2007

EDUCATION

- Franklin D. Roosevelt, High School 1993