

JAMES J. DOHERTY, JR

Melrose, MA

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Profile

20 + years as a dependable warehouse worker contributing in a variety of roles; works well independently as well as on a team; hard worker who gets the job done.

Education

Bachelor's in Science, Suffolk University, 1986

Associates in Science, Bunker Hill Community College, 1983

Work Experience

Boston Globe, Dorchester, MA

1994 – present

Warehouse

- Operate a forklift
- Contribute to newspaper assembly team
- Operate mail machine
- Provide data entry for product check list, shipping and billing
- Provide quality control
- Oversee Combi functions
- Ship product

Zeus Electronics, Andover, MA (currently Arrow)

1989 – 1994

Expediter

- Gathered pricing and product information from suppliers for marketing department

Metro Window & Siding Company, Woburn, MA

1986 – 1988

Clerical Worker/Purchasing Department

- Performed daily clerical duties
- Purchased supplies
- Generated weekly inventory