

JAMES D. CRUSE
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I am looking for a company that offers room for advancement, is challenging, and offers a competitive wage. I enjoy a hardworking team and a safety oriented work environment. I am currently obtaining my Associates Degree in Applied Sciences, (Computer Systems Technologies and Networking).

Work Experience

Erck Hotels, Billings, MT

Technician / Maintenance Manager—6/2017— Current

Job Responsibilities

- Perform a variety of work in the maintenance and repair of general building and grounds at various facilities/sites including carpentry, electrical, plumbing, and painting tasks;
- To perform maintenance repairs and services. To do daily technical inspection rounds and checks on the proper functioning of installations;
- Conduct corrective service and repair / restoration works where and when necessary;
- Schedule and oversee regular inspections and contract servicing to ensure the working conditions of all equipment;
- Manage an inventory record of parts and supplies, tools and equipment;
- Perform general maintenance work;
- Operates and perform periodical checks on the maintenance equipment, water pressure, generator set etc;
- Create a periodic maintenance schedule and also design preventive maintenance programs for the property;
- Highlight on any other matters that needs future upgrading work;
- Perform other duties from the norm as requested by Hotel Manager;

Outback Steakhouse, Billings, MT

Assistant Kitchen Manager-- 3/2013 – 5/2017

Duties:

- I supported the back-of-the-house kitchen employees and the Kitchen Manager through the maintenance of restaurant kitchen standards and strive to achieve overall quality and consistency on a daily basis. I maintained a leadership role with a coaching attitude in helping the restaurant management team, and BOH employees run efficient BOH operations.
- Maintain high employment quality standards consistent with the Outback brand.
- Assist in set ups for the opening crew in the kitchen.
- Check schedule for in-coming Outbackers.
- Adhere and coach security procedures
- Check out the close from night before.
- Review inventory on a daily basis.
- Prepare to receive orders.
- Check temps on freezer, dish machine and refrigeration units before prepping.
- Knowledge of the flavor profile and specification of menu items.
- Follow recipe cards with no compromise.
- Review the daily sanitation checklist and conducts the checks
- Adhere to sanitation, temperature and food safety standards.
- Conduct daily health inspections
- Work the flow of the tickets to ensure good cook times

Self-Employed, KZ Services

General Contractor --11/2011 - 3/2013

Duties:

- General Contractor
- Used concrete fabrication techniques, finished concrete surfaces, verified levelness or verticality
- Roofing, framing, concrete work, landscaping, erect scaffolding, general laborer.

Western Sugar, Billings, MT

Beet End Helper--Start 09/2011 - End 11/2011

Duties:

- I was responsible for the monitoring, maintenance and operation of Lime Kiln.
- I was responsible for maintenance and operation of heavy equipment.

AeroTek, Billings, MT

Responder Technician--Start 07/2011 - End 09/2011

Duties:

- Cleaning the Silvertip Oil Spill in Billings, Mt.
- Cleaning oil on the ground, houses, and structures
- Cleaned oil off of and removed landscape, trees, shrubs, and rocks
- Responsible for setup and removal of containment, and decontamination zones

Willis Ranch, Park City, MT

Owner/laborer--Start 07/2005 - End 7/2011

Duties:

- Fencing, Calving, Feeding, Hay bailing, Branding, Irrigation, Weed spraying, Daily equipment maintenance

Shipton's Big R, Billings, MT

Warehouseman, Customer Service/Sales--Start 06/2008 - End 07/2009

Duties:

- Customer Service and Sales
 - Including feed, water tanks, pipe, hardware, fencing, round pens, and tools.
 - This included helping with selection of product and loading the customer purchases.
- I would take weekly inventory, order supply stocks, loading/unloading of inventory trucks.

Sears Holdings, Billings, MT

Warehouseman--Start 01/2008 - End 03/2008

Duties:

- Customer service
- Shipping and receiving
- Loading and unloading of merchandise trucks
- Transfer of inventory from warehouse to main store

Applebee's, Billings, MT

Lead Cook--Start 05/2005 - End 06/2006

Duties:

- Broil Cook, Fry Cook, Flattop Cook, and Food Service Trainer
- I prepared food and maintained that the back of house was ready and stocked for the day
- Ordered food stock for the week
- Made sure daily cleaning was done
- Coordinated and supervised work of kitchen staff

- I trained all back of house employees with the new menu items
- Work the flow of the tickets to ensure good cook times

Cretex West, Billings, MT

Cement Mixer Lead man-- Start 07/2003 - End 04/2005

Duties:

- I was responsible for ordering supply stocks,
- Keeping inventory at par levels,
- Insured that all rebar was properly fitted for cement pipe and box culverts,
- Supervised that all cement was poured to the right height, thickness, and psi..
- I directed a safe work environment and kept everyone well informed on new safety issues.
- I logged and maintained all light maintenance of all forklifts, and front loaders as part of my daily duties.
- Used concrete fabrication techniques, finished concrete surfaces,
- Verified levelness or verticality,
- Maintain equipment service records,
- Maintained production or work records,
- Perform safety inspections, prepare safety reports, and read technical drawings.

Education:

- Billings Senior High, Billings, MT 59101
- G.E.D: 1992
- Montana State University, Billings, MT
Associate Degree in Applied Science 2016-current

Skills & Tools:

- Server •Bartender •Cook •Baker •Dishwasher
- Automotive Maintenance •Lube •Oil •Brakes
- Punch Press/Drill Press •MIG Welding
- Forklifts •Electric Pallet Jacks
- Bulldozer •Grader •Front End Loader •Skid steer •Crane Operator •Backhoe
- Irrigation •Fencing •Roofing •Spraying
- Cement• Construct molds •Flat-work •Foundations •Curb and Gutter
- Drywall •Framing •Insulation
- Customer Service and Sales •Cash handling
- Invoicing •Inventory •Warehouse-Production
- Intermediate Computer skills E-mail •Windows8 •Excel
- Hazwoper Certified •Hazmat Training
- Electrical trouble shooting and repair
- Pluming trouble shooting and repair

Licenses & Certifications:

- 40hr Hazwoper--07/2011, certification # 071111-0528
- Western Sugar, Heavy Equipment Operator-- 09/2010
- Anderson Forklift, Forklift-- 08/2008
- Galiso High Pressure Gas Cylinder Testing-- 09/1997
- NSPF CPO Spa/Pool Operator 3/23/18—3/23/23
- CPR / AED 2-27-18—2-20-20

References:

Erik Anderson – Laborer

3136 Windmill Dr.

Billings, MT 59102, 406-672-7739, 20yrs.

Katja Zimmermann – Customer Service Specialist

930 Burlington Ave.

Billings, MT 59101, 406-670-6946, 10yrs.

Bruce Spotted Bear – Laborer/Warehouseman

P.O. Box 80181

Billings, MT 59108, 406-671-3899, 5yrs.