

James Matthew Campbell
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1250 Galapago St 4-406, Denver, CO 80204

Skills

- Organized
- Punctual
- Hard working
- Fast learner
- Multi-tasking

Education

Anderson County High School, Garnett, KS

High School Diploma

May, 2009

Pueblo Community College, Pueblo, CO

Library Technician Certification

September 2015 – December 2016

Customer Service Academy, Denver CO

Certification in Customer Service and Sales

February 2017-March 2017

Work Experience

Home Depot, Denver, CO

February 2016 – Present

Lot Attendant

- Provide excellent customer service; assist customers with specific product location
- Assist customers with purchases to their vehicles
- Collect and organize store carts in an efficient manner

Sonic Drive-In, Garnett, KS

May 2007- May 2009

- Cleaned kitchen and outside of facility on a daily basis
- Prepared salads by mixing together various vegetables

Volunteer Experience

Colorado History Museum, Denver CO

May 2015 - February 2016

- Exhibit re-setter for Destination Colorado Exhibit
 - Provided exemplary customer service and answered visitors questions
 - Kept lines moving in high traffic areas
 - Conducted exhibit maintenance sweeps, kept exhibits orderly and functioning
- Junior Archives Project
 - Worked in coordination with Senior Curator of Archives
 - Research existing content of museum collections to identify and share the story of a WWII veteran

Goodwill Industries, Denver, CO

January 2015 – September 2015

- Sorted and organized books for E-commerce resale by evaluating their condition
- Assembled / disassembled shipping boxes
- Followed media inventory list to pull items for resale