

# James Potter

Saint Paul, MN 55107  
[jrpotter64@gmail.com](mailto:jrpotter64@gmail.com)  
6515086914

Authorized to work in the US for any employer

## Work Experience

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### **Production coordinator**

Jason Johnson LLC - Andover, MN  
April 2014 to March 2019

I was responsible for the scheduling of all jobs ordering of all materials and the establishment of installation protocols.

### **Field Supervisor/Project Manager**

AFC Carpentry - Forest Lake, MN  
May 2012 to March 2014

Super vised the work of for framing and siding Crews.  
Did all scheduling of work and ordering of materials as well as human relations with the crews

### **Production Manager/Supervisor**

## Education

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### **Associate in Accounting / business management**

Wisconsin indianhead technical college - Rice Lake, WI  
September 1992 to June 1993

### **Associate**

## Skills

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Blueprint Reading (10+ years), Well versed in all hand tools (10+ years)