

James Hockett, Jr.

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Authorized to work in the US for any employer

Work Experience

Journeyman Carpenter

CW Keller & Associates, Inc. - Longmont, CO

May 2023 to January 2024

1-Assembly

2-Shipping

Warehouse/Shipping Supervisor

Shaw Industries - Columbia, SC

June 2019 to April 2022

- Drive a safety "1st" work culture.
- Manage manpower and equipment resources daily.
- Ensure adequate material flow to all departments.
- Manage inventories of operating supplies.
- Evaluate and resolve all shipping/receiving discrepancies and damages.
- Manage scheduling of outbound and inbound shipments.
- Maintain a sufficient trailer pool for overflow material.
- Schedule shuttle fleet maintenance and repairs.
- Quickly confront and resolve conflict between associates.
- Manage plant waste flows to ensure minimal in-house storage.
- Schedule waste shipments.
- Complete Kronos time keeping.
- Manage overtime.
- Conduct interviews for potential new hires.
- Conduct associate coaching, recognition, and disciplinary actions.
- Track associates' vacation requests and usage.
- Coordinate special projects with other departments.
- Maintain an adequate material flow to quality control.
- Monitor and reduce damages to equipment and material.
- Manage transfer of 1st quality material from production to inventory physically and electronically.

Production Supervisor

Signode Packaging Systems - Chapin, SC

March 2018 to May 2019

- Enforce plant safety policy and other company policies for night shifts.
- Conduct safety audits and "SOP" audits.
- Perform safety incident investigations and root cause analysis for night shifts.

- Drive near miss and hazard recognition reporting.
- Schedule adequate machinery for night shifts in various plant processes to achieve plant goals and customer requirements.
- Manage personnel resources for night shifts to effectively meet production requirements.
- Maintain attendance calendar for night shift employees.
- Administer disciplinary action pertaining to all plant policies.
- Monitor use of PPE -policies.
- Perform various quality assurance testing.
- Track and record department KPI's.
- Conduct "new hire" plant orientation.
- Conduct lift truck training.
- Initiate and assist with process training.
- Document all night shift personnel training records.
- Created written and visual step by step equipment start-up, proper operation, and shut-down manuals for each plant process and various equipment.
- Monitor all plant equipment functions and performance.
- Resolve performance issues as needed to achieve production goals.
- Shut down all pant equipment for weekend and holiday shutdowns.
- Secure plant after each shutdown is complete.
- Perform plant start up as needed.

Foreman of Blast, Paint, and Shipping/Shipping Coordinator

Chicago Bridge & Iron, Inc - Laurens, SC
November 2008 to March 2018

- Ensure all personnel have a safe work environment and follow all company policies and procedures.
- Interview and evaluate potential new hire candidates.
- Conduct departmental training and maintain training matrix.
- Develop and track KPI's.
- Maintain attendance records for departments.
- Work closely with Quality Control to ensure high levels of quality.
- Outline daily, weekly, and monthly goals and objectives for shift foremen and team members.
- Oversee shift start-up and hand-off meetings.
- Manage personnel and workflow to meet customer deadlines and company bonus goals.
- Acquire, manage, and schedule maintenance of equipment for each department.
- Complete employee evaluations and disciplinary actions.
- Expedite customer priorities.
- Orchestrate loading of finished product.
- Schedule pickup of finished product and delivery to customer sites.
- Coordinate and secure storage for shipments to customers upon requirements or special requests.
- Complete purchase requisitions for department materials as needed.

Supervisor of Shipping and Receiving

American Fiber & Finishing - Newberry, SC
June 1988 to February 2006

- Manage personnel and workflow to meet customer requirements.
- Complete employee payroll transmittal.
- Scheduled order picking and finished goods loading.
- Scheduled pick-up of finished goods loads and scheduled delivery to customer sites.

- Responsible for unloading and receiving all raw materials.
- Responsible for inventory record keeping, maintenance, and reconciliation of raw materials and finished goods inventories.
- Perform tests and record data of tests of raw materials and finished goods.
- Performed maintenance non-electrical maintenance on department machinery and equipment.

Education

Associate of Arts in Business

WESTERN INTERNATIONAL UNIVERSITY

February 2007

Diploma

NEWBERRY HIGH SCHOOL - Newberry, SC, US

June 1986

Skills

- Night Audit
- Materials Handling
- Shipping & Receiving
- Quality Control
- Logistics
- Warehouse Supervisor Experience
- Management
- Root Cause Analysis
- Warehouse Management
- Process Improvement
- Forklift
- Interviewing
- Kronos
- Order Picking
- Warehouse Experience
- Handyman experience
- Carpentry
- Woodworking
- Supervising experience
- Leadership
- Succession planning
- Payroll
- Assembly
- Warehouse management system

- Conflict management
- Supply chain management
- Manufacturing
- Microsoft Office
- Microsoft Word
- Microsoft Excel
- Microsoft Outlook
- English
- Communication skills
- Supply chain

Certifications and Licenses

Driver's License

Non-CDL Class C

Forklift Certification