

**Jaiden Jaramillo**  
**jaiden.jaramillo6120@outlook.com | (303)-619-9811 |**

Education

**Holy Family High School**

Broomfield, CO  
May 2021

A college preparatory school offering a learning environment that stresses academic excellence, fosters mutual respect, demands responsibility and encourages self growth.  
Activities: Speech and debate, Chess Club, and Football.

Experience

**Destination Xl**

Westminster, CO

General Sales Associate/ Stock Coordinator

August 2019 - July 2020

- Tasked with managing incoming store products as well as presenting store products in a professional manner on the sales floor.
- Conducting in-store transactions/returns while delivering first class customer service.
- Processing and completing online customer orders in order to get product order shipping in a neat and timely manner.
- Engaging clients, ensuring positive shopping experience while building a loyal customer base.

**Cabelas**

Thornton, CO

Front End Associate

August 2020 - May 2022

- Tasked with open and closing store duties, including counting cash, opening/closing registers.
- Marketing members club program, including benefits along with one time bonuses to clientele,
- Process customer orders and returns.

**Dillards**

Idaho falls, ID

Sales Support Associate

September 2023 - March 2024

- Maintaining a clean, neat work area to promptly process and ship out customer orders in an accurate and timely manner to meet deadlines.
- Performing examples of excellent phone etiquette while displaying patience to make guests feel welcome.
- Managing store opening and closing among team members while handling sensitive store data, along with data entry.

Skills & Interests

Technical: Microsoft Excel along with all Microsoft office programs, 10 key typing, data entry.

Communication: Phone, email, face to face, online meetings.

Interests: Researching, learning, reading, fishing, writing.