

Jacob Francisco

Kettering, OH 45439

jacobfrancisco5_ue5@indeedemail.com

+1 937 558 6487

To obtain an entry level in warehouse management and sales

Willing to relocate to: Dayton, OH - Celina, OH - Cincinnati, OH

Authorized to work in the US for any employer

Work Experience

Sanding and grinding associate

Ginko Metal Works - Miamisburg, OH

March 2022 to Present

Before parts get sent to be painted I use a sanding drill and sand everything that has grind marks to get all the marks out so it won't be seen in the paint

Shipping and Receiving Manager

Fastenal - Kettering, OH

February 2020 to February 2022

Take work orders from customers go pick items and hand them there products to them , fill out paperwork, fill vending machines with PPE supplies, unload trucks and put away parts in correct locations. Operate forklifts and pallet jacks when needed.

Receive in packages and ship out packages using (BOL) bill of lading, use PO numbers (purchase order). Manage tool crib and keep it clean and organized. Cycle count inventory once a month to maintain accurate levels. Talk with vendors about problem parts when they will arrive or why they are late to keep the customers informed on their products and there shipments. Proficient in using SAP , Microsoft outlook and excel spreadsheet.

Assembly Line Production Worker

Procter & Gamble - Dayton, OH

December 2019 to January 2020

put together boxes correctly and in a timely manner, put products in the boxes to be moved down the line. Wrap boxes with sea wrap and put labels on them and put on a pallet to be picked up.

Landscaping Foreman

Tom's mulch and landscaping - Bellbrook, OH

April 2019 to November 2019

clean up houses, prune flowers, talk to customers lay mulch make patios with concrete

Delivery Driver

A&S Party Rental - Franklin, OH

January 2019 to March 2019

Load and unload truck each day. Make delivery's to customers set up tents and inflatable bouncy houses make repairs to equipment as needed

Quality Control Inspector

Select warehouse - Dayton, OH
October 2018 to December 2018

Inspect metal for cracks and then saw away the bad to make it useable again. the job required time management, hard working, and sorting the correct material into bins

Package Handler / delivery driver

Hankins imports - Dayton, OH
May 2018 to October 2018

Load packages into work van and deliver to different warehouses / business. I would also separate which packages from first - last stop in order so that when delivering It was ready to be delivered so that the customer didn't half to wait in me to find there packages

Shift Manager/ general manager

Duck Donuts - Dayton, OH
October 2017 to May 2018

Key holder responsible for managing shift staff. Customer Service, taking and handling complaints ensuring quality products are served to customers. Maintain store cleanliness and safety, End of shift accounting and nightly deposit, supply purchasing. hiring and firing staff, doing reviews on staff and team members

Shift Manager

Orange Leaf Yogurt - Kettering, OH
October 2016 to 2017

Assure product availability, Customer Service, Maintain store cleanliness and safety, End of shift accounting and nightly deposit,
Limited supply purchasing

Education

Diploma

Kettering Fairmont High School
2017

Skills

- Computer Skills (2 years)
- Customer Service (3 years)
- Forklift (3 years)
- Restaurant Management (Less than 1 year)
- General Management (1 year)
- Warehouse Distribution Experience (2 years)

- Warehouse Experience (4 years)
- Teamwork (3 years)
- Pallet jack (2 years)
- Shipping & receiving (3 years)
- Management (3 years)
- Supervising experience (2 years)
- Driving (1 year)
- Heavy lifting (3 years)
- Order picking (2 years)
- Microsoft Office (2 years)
- Groundskeeping
- Maintenance
- Teaching (2 years)
- Box truck
- Truck driving
- Packaging
- Materials Handling (3 years)
- Manufacturing
- Tool crib (2 years)
- SAP (3 years)
- Inventory management (3 years)
- Microsoft Excel (2 years)
- Oracle (2 years)
- Parts administrator (2 years)
- Logistics
- Load & Unload
- Freight Experience
- Mentoring (2 years)
- Employee evaluation
- Delivery driver experience
- Hazmat training (1 year)
- Inventory control (3 years)
- Warehouse Management (3 years)
- Microsoft Word
- Quality Inspection
- Pricing
- Leadership (2 years)
- Supply chain
- Sales
- Quality Assurance

- Warehouse Supervisor Experience

Certifications and Licenses

ServSafe

To handle food in a restaurant

Driver's License

Forklift Certified

February 2019 to February 2021

Gas powered and electric