



Reichel Foods, Inc. Employee Warning Notice

SQ0014FO
R: 2
Page 1 of 1

Employee Information

Date: 6-12-13
Employee Name: JACKIE GREGGSON
Job Title: SANITATION
Manager/Supervisor: RICK NELSON

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

HORSEPLAY INVOLVING BOARD FROM A PALLET, RESULTING IN AN INJURY TO HERSELF

Plan for Improvement:

HORSEPLAY WILL NOT BE TOLERATED

Consequences of Further Infractions:

DISMISSAL

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Jackie Greggson
Employee Signature

X 6-12-13

Date

Rick Nelson
Manager/Supervisor

6-12-13

Date

Witness Signature (if employee understands warning but refuses to sign)

Date