Jace Carlton

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Reliable • Adaptable • People Oriented • Communicative • Team Player Collaborative • Self-Motivated• CPR Trained

Work Experience

Seasonal Parks Worker
Colorado Total Maintenance (CTM) - Denver, CO
May 2021 to August 2022

● Properly planting, transferring and watering
● Use of irrigation systems
● Experience with multiple landscaping equipment: riding lawn mowers, leaf blowers, trimmers and more basic implements like shovels and clippers
● Customer service with homeowners and HOAs
● Practice safe working policies

Junior Swim Coach
Ken Caryl Swim Club - Littleton, CO
May 2020 to July 2021

Dedicated youth swimming coach with experience training recreational swimmers
● Evaluate swimmer skill levels and techniques
● Coach various age groups and talents with stokes
● Educate swimmers on safety regulations
● Develop and implement lesson plans based on individual swimmer needs

Head Guard/Lifeguard
FOOTHILLS PARKS AND RECREATION DISTRICT - Littleton, CO
August 2020 to May 2021

● Continuous training in CPR, rescues and customer service
● Ensure safety of all patrons
● Clean and maintain pools along with practicing safe chemical application
● Develop and maintain effective working relationships

Seasonal Parks Worker
Ken Caryl Metropolitan District - Littleton, CO
May 2018 to August 2019

• General manual labor
• Weed, mow and fertilize lawns for commercial and residential areas
• Water trees and grass
• Perform light trimming on shrubbery and small trees

Education

College Degree in Journalism and Communications
Colorado State University-Fort Collins - Fort Collins, CO
August 2021 to Present

High School Diploma
D'Evelyn Junior/Senior High School - Lakewood, CO
August 2017 to May 2021

Skills

- Lawn care (4 years)
- Photography, Photoshop, Videography (1 year)
- Communication skills (5 years)