



CMG APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS AND A BACKGROUND CHECK WILL BE COMPLETED

PLEASE COMPLETE PAGES 1-5 DATE May 23, 2013

Name Welp Jenny J.
Last First Middle Maiden

Present address P.O. Box 261 (402 NE 31st St #318)
Number Street
Rochester Minn. 55903
City State Zip

Social Security No. 482-60-4973 fullbloom318@yahoo.com

Telephone (507) 289-2323 or 507-398-2556 E-Mail jennywelp@gmail.com

If under 18, please list age _____ Referred by April 24 job fair Heintz Center
or online job posting

Position applied for (1) packaging/production Shift available to work
 and salary desired (2) _____ 1st X
 (Be specific) 2nd X prefer 2nd or 3rd
3rd X

How many hours can you work weekly? 16 at least Can you work nights? yes

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? _____

Do you have responsibilities or commitments that will prevent you from meeting specified work schedules?
 No Yes If so, please explain I was offered a position elsewhere AFTER the Reichel interview was scheduled but wanted to have

Do you anticipate any absences from work on a regular basis? this application, on file. Position is only
 No Yes If so, please explain 26 hours a week

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School	<u>Saint Edmond H.S.</u>	<u>400 block N. 22nd St</u>	<u>4</u>	
		<u>Fort Dodge, Iowa</u>	<u>4</u>	
College	<u>Iowa State University</u>	<u>Ames, Iowa</u>	<u>4</u>	<u>BS Horticulture</u>
Bus. or Trade School	<u>Rochester Community College</u>	<u>Rochester Minnesota</u>	<u>2</u>	<u>AD Nursing</u>
				<u>Nov. 1983</u>
Professional School	<u>Rochester Community and Technical College</u>	<u>Rochester Minnesota</u>	<u>current part time online classes</u>	<u>Health Information Technology</u>

— (took medical Spanish at Rochester Community College in 1993 and again in 2004 so could communicate in simple Spanish with people)

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No Yes

If yes, explain number of conviction(s), nature of offense(s), dates of conviction(s), sentence(s) imposed, and type(s) of rehabilitation. _____

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DO YOU HAVE A DRIVER'S LICENSE? Yes No

What is your means of transportation to work? 2005 Toyota

Driver's license number S 379162096419 State of issue Minnesota

Operator Commercial (CDL) Chauffeur (Class D license)

Expiration date 7-05-2015

Have you had any accidents during the past three years? Yes No

If so, how many? _____

Have you had any moving violations during the past three years? Yes No

If so, how many? was given a warning for not making a complete stop at a stop sign leaving a Rochester Community Tech College program March/April 2013

Please list two references other than relatives or previous employers.

Name Mary Ann Kinney Name Marcy Kramer

Position staff RN orthopedics; Hospital Position staff RN, AM admissions
Saint Marys Hospital

Company Mayo Medical Center Company Mayo Medical Center
(home address)

Address 1009 NE 19th Street Address _____

Rochester, Minnesota Rochester, Minnesota

Telephone (507) 281-9495 Telephone (507) 398-3758

also Linda Schrant
RN - Methodist Hospital
1454 Graham Court SE
Rochester, Minnesota
507-288-1668

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MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? __ Yes No

ARE YOU NOW A MEMBER OF THE RESERVE OR NATIONAL GUARD? __ Yes No

Branch _____ Specialty _____

Date Entered _____ Discharge Date _____

WORK EXPERIENCE worked for Mayo 4-2-1984 to 4-2-2013
retired 4/2/2013

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name <u>Jenny Welp</u>	Supervisor name <u>Katherine Rose, RN</u>	
Position <u>RN Study Assistant GI Endoscopy</u>	Employment dates	Pay or salary
Company <u>Mayo Medical Center</u>	From <u>Aug. 24 2012</u>	Start <u>42.60</u>
Address <u>200 1st Ave</u>	To <u>March 28 2013</u>	Final
<u>Rochester Minnesota 55905</u>	Your last job title <u>assistant - GI Endoscopy</u>	
Telephone <u>(507) 538-7026 (Katie's office)</u>		

Reason for leaving (be specific) lost 7 months of priority job placement time from chemo then could not get a job during winter hiring freeze. Seven jobs applied to were cancelled.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. worked with Pro Vision endoscopy software before and after it was adopted Oct 1st. Finalized informed consents in Pro Vision when we learned some RNs had not understood the training. Transferred CD-ROM images of capsule endoscopy to staff intranet site. Assisted staff in abstracting information needed for reports, recertification,

Name <u>Jenny Welp</u>	Supervisor name <u>Mary Lou Jondal RN</u>	
Position <u>RN research assistant Radiology</u>	Employment dates	Pay or salary
Company <u>Mayo Medical Center</u>	From <u>July 2011</u>	Start <u>Aug. 23, 2012</u>
Address _____	To _____	Final
<u>Rochester Minnesota 55903</u>	Your last job title _____	
Telephone (____)		

Reason for leaving (be specific) year limit that could work at temp job; help needed in endoscopy.

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this Company. entered data for high risk thoracentesis patients, carotid artery stenting, and abstracted pediatric neurometabolic databases.

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WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name <u>Jenny Welp</u>		Supervisor name <u>Jeannie Boness RN</u>	
Position <u>RN abstractor</u>		Employment dates	Pay or salary
Company <u>Mayo Medical Center</u>		From <u>Feb. 2011</u>	Start <u>\$42.60</u>
Address <u>Rochester Minnesota</u>		To <u>July 2011</u>	Final
Telephone <u>(507) 266-1969</u>		Your last job title _____	
Reason for leaving (be specific) <u>seasonal workload decreased; this was a temp job</u>			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. <u>did chart abstraction for Minnesota Quality Measurements Leapfrog, Physician Quality Review Initiative, Assisted other staff with chart abstraction from the electronic medical record, worked with microsoft Excel.</u>			

Name <u>Jenny Welp</u>		Supervisor name <u>Karen Koch, Nursing Informatics</u>	
Position <u>RN charge analyst</u>		Employment dates	Pay or salary
Company <u>Emergency Dept. Saint Marys</u>		From <u>Feb. 2010</u>	Start <u>\$42.60</u>
Address <u>Mayo Medical Center</u>		To <u>Nov. 2010</u>	Final
Telephone <u>(507)-293-0517 (Karen's office)</u>		Your last job title <u>RN charge analyst</u>	
Reason for leaving (be specific) _____			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. <u>was one of six nurses working with new Pysis Lynx Picus software the Emergency department was adopting. Until they adopted the rest of the software they needed nurses to manually enter information needed for classifying level of care provided to all ED patients and other information. We were asked to do audits after Pulsecheck went live late September.</u>			

I started employment with Mayo and was a staff RN at Saint Marys Hospital from April 1984 till May 1999. Transferred to Methodist Hospital May 1999. Retired from Mayo April 2, 2013

May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Corporate Management Group, Inc.,

I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Corporate Management Group, Inc. (CMG), or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by an officer of CMG. Both the undersigned and CMG may end the employment relationship at any time, without specified notice or reason. If employed, I understand that CMG may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts will result in my disqualification from consideration for employment or, if discovered after I begin employment, will result in my termination. I hereby give CMG permission to contact schools, all previous employers (unless otherwise indicated), references and others and hereby release CMG from any liability as a result of such contact.

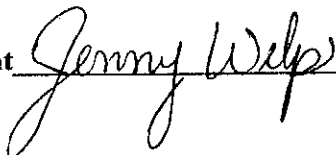
I understand that a comprehensive background check may be conducted to determine my eligibility for hire by CMG. This may include but is not limited to, investigations of criminal and/or conviction records, driving records and/or a drug screen test as required by clients, government regulations or by CMG policies.

I release CMG and other persons or entities from any claims that might be based on CMG's decision to conduct a background check.

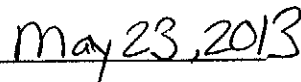
I understand that, in connection with the routine processing of your employment application, CMG may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, CMG will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with CMG shall be probationary for a period of ninety (90) days and further that at any time during the probationary period or thereafter, my employment relationship with CMG is terminable at will for any reason by either party.

Signature of applicant



Date:



JENNY WELP

PO Box 261, Rochester, MN 55903

Residence: 507-289-2323 ♦ Cellular: 507-398-2556

Email: jennywelp@gmail.com

CAREER OBJECTIVE

Join a team where I can make a positive contribution utilizing my experience working with medical center visitors, knowledge and skills.

SKILLS AND ATTRIBUTES

- Experienced working with medical center patients, visitors through 27 years of nursing experience
 - Compassionate and devoted to the care of patients and their families
 - Solid knowledge of comprehensive nursing care and practice along a wide continuum of direct and indirect patient areas.
 - Highly adaptable and flexible in learning new skills and working in changing environments evidenced by working in a float environment
 - Took medical Spanish and electronic health records classes at RCTC
 - Proficient in Microsoft Windows 7, Word and Excel 2010
 - Recertified in CPR (Basic Cardiac Life Support) February 2013
-

WORK EXPERIENCE

Mayo Clinic, Rochester, MN

04/02/1984 – 04/02/2013

RN Study Assistant, Colorectal Surgery, 08/2012 – March 28, 2013

Worked with the ProVation software program the endoscopy staff adopted October 2012.
Completed the Mayo clinic silver level quality certificate.

Research Assistant, Radiology, 07/2011 – 08/2012

Entered data for high-risk thoracentesis patients, carotid artery stenting, pediatric neurometabolic patients.

RN, Quality Control, 02/2011 – 06/2011

Assisted with chart abstraction and Physician Quality Review Initiative (PQRI). Completed the Mayo Clinic bronze level quality certificate.

RN, Charge Analyst – ED, 02/2010 – 11/2010

Assisted with implementation of new software in the ED including patient billing and charting within the old and new software systems.

Staff RN, Rochester Methodist Hospital Station 51 – Orthopedics and Urology, 05/1999 – 09/2009

Day/evening RN caring for post-surgical patients in Urology, Orthopedics, Gynecology, GI, Post In-Vitro Fertilization, and ENT overflow. I also floated to other units throughout Saint Mary's and Methodist hospitals.

Staff RN, Saint Marys Hospital MB5D, 04/1984 – 05/1999

RN caring for post-surgical patients in Lung, Peripheral Vascular, GI, and ER surgical services. For 21 months in 1990 and 1991, 12 of the 48 beds were intensive care step down beds.

Olsten-Kimberly, Minneapolis, MN

1989 – 1995

On-call Nurse

Provided temporary RN staffing to hospitals throughout the Minneapolis/St. Paul area, including burn unit and medical/surgical units.

EDUCATION

Rochester Community and Technical College

Currently enrolled in Health Information Technology program

Rochester Community College

Associate Degree, Nursing (November 1983)

Iowa State University

BS Degree, Horticulture

PROFESSIONAL AND VOLUNTEER ACTIVITIES

Nurse Healer Professional Associates International (Therapeutic Touch), 1989 – present

Plan USA (Plan International): sponsored children through them, 1989 – present

The Meditation Center, Minneapolis, MN, 1989 - present

Mayo Hospice Volunteer, 1988 – 2005

Orthopedics Practice Committee, 2002 - 2004

Peripheral Vascular Nurses Association, 1988 – 1995

Volunteer gardening work done for two local church-sponsored houses for medical center patients 1987-2008.

CMG

Preliminary Questions

Name: Jenny Weep

Date: 05/22/2012

1. If hired, can we run a national background study? yes
2. If hired are you willing to take a drug test? yes
3. Are you able to work with soy, wheat, peanuts & milk? yes
4. Are you able to work with pork? yes
5. Which plant do you prefer? north or south
6. What shift do you prefer? 2nd

If called for an interview please bring two forms of identification.

(Social Security Card, Birth Certificate, passport and license or permanent resident card)