



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 4/22/2014
Employee Name: John Laber
Job Title: Raw product room
Manager/Supervisor: Cameron Johnston

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

A member of Upper Management was upstairs and overheard John saying "where the fuck is my garbage guy" regardless of circumstance this type of behavior is not acceptable. An investigation was conducted and confirmed the behavior – co-workers were offended. This has been discussed with John in the past and his behavior has not improved.

Plan for Improvement:

John needs to continue with the efforts he's put towards watching what he says & not let unforeseeable events get him to the point of losing his temper.

Consequences of Further Infractions:

Final written warning, suspension, possible termination

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Employee Signature  Date 4-22-14

Manager/Supervisor  Date 4/22/14

Witness Signature (if employee understands warning but refuses to sign) _____ Date _____