

# JEAN SIFUENTES

Lakewood, CO 80226

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## Professional Summary

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I bring 3 years of experience in customer service, inventory management, and cash handling. Proficient in POS systems and skilled in merchandising. I possess strong customer service and sales skills with experience in various supervisory roles. Fluent in Spanish and English with limited working proficiency in Portuguese. A current Senior at Lakewood High School, I plan to continue my education at the University of Colorado Denver, majoring in

Accounting with a minor in Spanish

## Work Experience

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### **Sales Associate**

Under Armour I-Lakewood, CO

January 2023 to Present

Assisted customers during the checkout experience

Cross-trained with freight team; requirements included merchandising, stockroom management and placement of products throughout the store

Collected, packed, shipped and created online orders

Conducted weekly RFID counts

Floor set team member; displayed seasonal offerings

### **E-commerce Clerk**

King Soopers-Golden, CO

January 2021 to December 2023

Cross-trained in Produce, Front End and Online

Grocery Pickup departments

Service Desk Associate; operated money services such as lottery sales, check cashing, money orders and transfers through Western Union

Counted and filled tills and Self-Checkout computers during opening shifts

Transferred to Wheat Ridge location in 2022 as part of a store redevelopment program and trained a team of new Front-end associates

## Education

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### **High school diploma or GED**

LAKEWOOD HIGH SCHOOL

January 2021 to December 2025

## Skills

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- Project Management
- Stockroom Organization
- Money Services
- Efficient
- English: Native Fluency
- Spanish: Native Fluency
- Portuguese: Limited Fluency