

JAKYRAH CRUDUP

Rocky Mount, NC 27801

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Professional Summary

I assisted children at a summer job and been there for 3 years since I was in high school. I was an assistant at a school answering calls and also at a daycare helping the kids out.

I also experienced of being a packer and processor for a year

Authorized to work in the US for any employer

Work Experience

Shipping and Receiving/Packer/ picker

Acme-Rocky Mount, NC

March 2021 to September 2024

- Managed shipping and receiving operations, ensuring accurate and timely processing of all incoming and outgoing shipments
- Efficiently picked and packed customer returns according to established procedures
- Identified damaged or defective products during the inspection process, initiating appropriate actions for resolution
- Trained new employees on picking and packing procedures, ensuring adherence to quality standards from day one

Packer/Processor

QVC Distribution Center-Rocky Mount, NC

August 2019 to July 2020

I was packing merchandises and I had to do returns on merchandises. It's a little sheet of paper that's going to be inside the item that's being returned and I have copy whatever is on that paper on the computer. So the person can get their money back or exchange whatever you want like a different size or a different color.

Education

High school diploma

Nash Central High School - Rocky Mount, NC, US

August 2016 to May 2019

Skills

- Order Picking
- Microsoft Word
- RF Scanner

- Shipping & Receiving
- processor
- Packaging
- power point
- Warehouse Experience
- Pallet Jack
- packer
- Computer Skills
- Order Picker