

Isaac Martz

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EXPERIENCE

Lowe's, Greeley, Co — Fulfillment Coordinator

April 2017 - April 2019

I have 2 years of experience as an associate at Lowe's.

I worked primarily at the Pickup Desk and partly at customer service.

My job duties included using a computer to receive orders, locate product, and stage the items for pickup or delivery.

I coordinated with associates from every department for both in store and online orders.

I regularly made phone calls to and received calls from the customers about their orders.

I often used power equipment to get product down, and I helped customers load product into their vehicle.

I also frequently helped in other departments when possible.

EDUCATION

Aims Community College, Greeley, Co — GED

September 2016

I passed with a total score of 701 out of 800 and received my GED from the state of Colorado.

SKILLS

Power equipment certified.

Good with microsoft office.

Strong communication skills.

Use of customer service/POS.

50 WPM typing, & good 10 key.

Extensive use of customer order management tools.

Writing and editing work related documents.

AWARDS

Lowe's service star award.