

# PAYROLL CHANGE REPORT

Today's Date: <u>1/1/2026</u>	Effective Date: <u>1/11/2026</u>
Hire Date: <u>7/10/2025</u>	Hours Worked: <u>6 Month</u>
Employee's Name: <u>Isaac Klenk</u>	
Department: <u>Grinder</u>	

CHANGE (\$)		FROM	TO
X	Rate	\$17.75	\$18.25
	Shift Differential	\$0.75	\$0.75
	<b>Total</b>	<b>\$18.50</b>	<b>\$19.00</b>

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	60 Day	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Lou Lauer</u> (Human Resources)	Date: <u>1-2-26</u>
<u>[Signature]</u> (Plant Manager)	Date: <u>1-2-26</u>

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