

# IRVING MENDOZA RUIZ

## **Warehouse/ Forklift**

Lakewood, CO 80228  
imendoza2129@gmail.com  
(720)3944638

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My objective is to expand my knowledge and skills to become a stronger individual and to become successful in the future. By learning new skills I can use them on a daily basis to accomplish my goals and head towards a better future and a positive outcome.

#readytowork

Authorized to work in the US for any employer

## **WORK EXPERIENCE**

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### **Forklift Driver**

**Dawn Foods** - Denver, CO  
November 2019 to Present

I'm in the receiving side of the warehouse I check in trucks by inspecting trucks checking the seals and putting in the paperwork into the system. Also put away the product in designated areas as well as scanning product into the system. Rotating product according to dates expiration cleaning and organizing pallets and product according to expectations

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### **Drywall Finisher**

**CornerStone Staffing** - Lakewood, CO  
June 2019 to Present

assistant putting up drywall, drilling, sanding, spraying and covering up/patches on walls.

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### **Busser**

**Chuy's** - Denver, CO  
May 2019 to Present

Clean up tables and plates after customers, pick up trash, sweep and mop, clean windows and restrooms, make chips, make Limon juice, power wash around the restaurant, help servers/waitresses with other jobs like drinks or sitting people(part-time)

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### **Team Lead**

## **Flying Food group**

July 2017 to October 2017

At the warehouse, I was in charge of getting the orders out on time everyday. Managing the paperwork for the routes, receiving trucks with the company's product, cleaning totes, organizing the pick and pack room, getting the orders out and onto the truck on time, filling out paperwork for deliveries and receipts for the order, stocking merchandise, organizing inventory with pallet jack and putting away product in the freezer with the correct date tags.

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## **HANDYMAN**

### **MAPLE FALLS LANDSCAPING**

July 2014 to October 2015

This job was one of many job duties that it contain. We managed to get our hands on almost any job possible and available from landscaping, aeration, sprinkler system, roofing, house remodeling, gravel, maintenance, demolition and electricity.

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## **SALESMAN**

### **T-MOBILE**

January 2013 to July 2014

As a salesman at T-Mobile, I had to manage the cash register, making payments, flashing phones, fixing phone screens, managing inventory, stocking and cleaning the store.

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## **Salesman**

### **Cricket Mobile**

October 2012 to February 2013

Working at cricket I learned to fix phones for the first time. I also had to do cash register, making payments, flashing phones, buying used phones, inventory, stocking and cleaning the store.

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## **EDUCATION**

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### **Diploma in Required**

Arvada West High School - Arvada, CO

August 2006 to April 2010

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### **High school or equivalent**

## **SKILLS**

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- **FAST LEARNER (Less than 1 year)**

## ADDITIONAL INFORMATION

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- Flagger Certification
- Red Card Certification
- Bilingual
  
- Computer Skills
- Multi-tasking Skills
- Fast Learner