

Iris Chairez

Lakewood, CO 80226
ichairez77@live.com
7206884711

Seeking a position with an organization that will allow me to utilize my skills, education, and the experience to have new opportunities for growth and learning in the field of machine operation.

Authorized to work in the US for any employer

Work Experience

Warehouse Associate

Cardinal Health Medical Warehouse - Denver, CO
May 2018 to Present

Picking, packing, palletizing, etc.

High attention to details. Making sure products are securely packaged.

Machine Operator

CPI Card Group - Littleton, CO
October 2017 to May 2018

Responsible for operating machine (Datacard 6000), loading jobs with corresponding materials, checking quality of finished product, keeping work area clean, etc.

Machine Operator/ Warehouse Clerk

Natrol LLC - Chatsworth, CA
May 2016 to August 2017

Responsible for operating encapsulating and tablet machines. Quality checking capsules and tablets, including weight. Filling out corresponding paper work to every individual order. Also responsible for reporting orders and their location.

Packer

Select Staffing - North Hollywood, CA
October 2015 to May 2016

Responsibilities

Responsible for packing off of production line. Making sure correct labels are placed. Weighing correct amount of product. Keeping work area clean.

Supervisor

Hunter Best Cleaning - Culver City, CA
November 2013 to December 2014

Responsibilities

Responsible for supervising all cleaning work done by cleaning crew. Assist cleaning crew with job at hand. Responsible for meeting the needs of customers.

Caregiver

Topanga Park Assisted Living - Canoga Park, CA
July 2013 to November 2013

Responsible for attending to the needs of residents. Dressing, feeding, grooming, etc. Anywhere from 13-40+ depending on shift.

Digital Press Operator

Jeppesen Sanderson - Englewood, CO
January 2001 to June 2013

In charge of Didde Collater operations, HP3000, HP7200 as well as OCE Color Stream. Responsible for supervision of all listed equipment with junior operators. Also responsible for quality check and weekly maintenance. Also worked in bindery area when needed.

Waitress/Room Service

Marriott - Denver, CO
October 2001 to January 2002

Responsible for attending to the needs of patrons in the dining room as well as room service. Also in charge of maintaining cleanliness of work area.

Education

Emily Griffith Opportunity School - Denver, CO
June 1995

Additional Information

SKILLS

- Organized, dedicated, reliable and responsible.
- Bilingual and fluent (reading and writing) in both English and Spanish languages.