



Transfer Request

Employee Name: Idil Sharif

Date: 12/1/16

Current Shift/Dept.: 2nd South

Shift Requesting: 2nd North

Reason: Transportation issue

Date of Requested Transfer: 12/26/16

Office Use Only

Attendance: Great

Work Performance: No PR done yet

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: N/A

Current Wage: 10.00 New Wage: NK

Hire Date: 10/27/16

09/2011

HR Initials [Signature]