



Reichel Foods, Inc.
Employee Warning Notice

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[Signature]

Employee Information

Date: 10-11-13
Employee Name: HUSSAIN AL RUBAIEI
Job Title: Sanitation
Manager/Supervisor: DANNY RYAN CARTER SR.

Type of Warning

- Verbal Warning [ ]
Written Warning [ ]
Final Warning [X]

Type of Offense

- Tardiness/Leaving Early [ ]
Absenteeism [ ]
Violation of Company Policies [X]
Substandard Work [ ]
Violation of Safety Rules [ ]
Rudeness to Customers/Coworkers [ ]
Other [ ]

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

On 10-11-13 Hussain was seen walking thru the wrong door into production (corridor). Hussain did not wash his hands and did not walk thru any passage. Hussain is on sanitation and knows our company policies.

Plan for Improvement:

Hussain will follow our company policies again and will make sure this does not happen again.

Consequences of Further Infractions:

Termination

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

[Signature] Hussain Al Rubaiei
Employee Signature

10-11-13
Date

[Signature] Danny Ryan Carter Sr.
Manager/Supervisor

10-11-13
Date

Witness Signature (if employee understands warning but refuses to sign)

Date

SECRET  
CONFIDENTIAL

