



Reichel Foods, Inc. Employee Warning Notice

Alway
2-5-15

Employee Information

Date: 2-24-15
Employee Name: Hussain Al
Job Title: Sanitation
Manager/Supervisor: DARRYL VAN CANTEN JR

Type of Warning

- Verbal Warning
- Written Warning
- Final Warning

Type of Offense

- Tardiness/Leaving Early
- Absenteeism
- Violation of Company Policies
- Substandard Work
- Violation of Safety Rules
- Rudeness to Customers/Coworkers
- Other

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

Hussain was working in the slicing room foaming chlor on the equipment with the portable foamer. When Hussain got done he tossed the nozzle on the floor. Hussain then whapped up the hose without sanitizing it.

Plan for Improvement:

Hussain will make sure if any equipment hits the floor he will sanitize it. using 1000ppm quat

Consequences of Further Infractions:

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

_____ 2-24-15
Date

_____ 2-24-15
Date

Witness Signature (if employee understands warning but refuses to sign) _____ Date