PAYROLL CHANGE REPORT

Today's Date: 9/1/2020	Effective Date: 9/6/2020
Hire Date: 3/2/2020	Hours Worked: 6 Months
Employee's Name: Hugh Larson- 2nd Shift	
Department: IQF	

CHANGE (S)		FROM	TO
X	Rate	$11.60	$11.85
	Shift Differential	$0.50	$0.50
	Total	$12.10	$12.35

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	3 Month	6 Month	1 Year	18 Month	2 Year	Annual
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One Unexcused Absence

Authorized by: _M. Kutth Austin_ (Department Manager)	Date:	9-1-20
Guideline verified: _Lori Larson_ (Human Resources)	Date:	9-1-2020
signature (GM Authorization)	Date:	9/8/20

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