

# CORPORATE MANAGEMENT GROUP

Employment Application



"your workforce management & staffing experts"

## APPLICANT INFORMATION

Last Name	Hill	First	Susan	M.I.	M	Date	12-01-15
Street Address	290 21 <sup>st</sup> Ave S.W			Apartment/Unit #			
City	Cambridge	State	MN	ZIP	55008		
Phone	218-513-4852	E-mail Address	Susan Hill@yahoo.com				
Date Available	12-02-15	Social Security No.	474-74-1835	Desired Salary			
Position Applied for	Driver - Rate Bakery Supermarkets						
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
How did you hear about us?	Internet	Referral Name:					

## PREVIOUS EMPLOYMENT

Company	Ames Construction	Phone	952-435-7106			
Address	2000 Ames Dr	Supervisor	Rob Edberg			
Job Title	LaboreR	Starting Salary	\$ 19.84	Ending Salary	\$ 26.64	
Responsibilities	All General Construction / Equipment					
From	4-2006	To	11-2014	Reason for Leaving	Want to Drive in and past Retirement	
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>				
Company	On Site Sanitation	Phone	651-429-3781			
Address	96 Woodlyn Ave	Supervisor	Jim			
Job Title	Sanitation Tech	Starting Salary	\$ 15.00	Ending Salary	\$ 15.00	
Responsibilities	Driving Dot Pre/Post Inspection					
From	7-2015	To	10-2015	Reason for Leaving	Want a Rate Driving job - to stay at	
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>				

## DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

*Susan Hill*

Date

12-01-15

# SUSAN M HILL

290 21st Ave S.W • Cambridge, MN 55008 • 218-513-4852 • susan\_64hill@yahoo.com

## PROFILE

*Skilled Commercial Driver (CDL) with 190hrs of on the Job Training 22,517miles BTW, permits and endorsements including Class A with Hazardous Materials, Tanker and Double/Triples. HME/ TWIC Transportation Card, National Safety Council (NSC), MSHA 2/24, Cold weather and extreme heat, long hours of sitting and standing...No Problem!*

## QUALIFICATIONS AND CREDENTIALS

- 190 Training/Trainer Hours 22,517miles BTW - OTR • 160hrs Heavy Metal Trucking School
- OSHA 10/30 and HAZ-MAT • CPR/ First Aid/ HBA
- Fall Protection /Foreman Training • Gen Construction
- Confined Space Comfort • Instruments, Light Rail intro • MnDOT Flagging
- Global Harmonization • MSHA 2/24 • National Safety Council 4hr Class

## EMPLOYMENT EXPERIENCE

*(Local ✓  
Tanker -)*

**ON Site Sanitation**  
Sanitation Tech St. Paul, MN July 2015 – Oct 2015  
Route Driving, Pre & Post DOT Inspection, GPS Knowledge, Customer Service,

*✓*

U.S. Xpress, Inc.  
Driver Chattanooga, TN April 2015 – June 2015  
Orientation 190hrs Training with Trainer 11,430miles OTR/ BTW, Upgrade, 11,087miles Team/  
Solo, OTR/ BTW Driving, Pre/During/Post Trip Inspection, Trailer Inspection a Must!!  
No Injuries/Accidents while on Job.

*Pick-up*

**LABORER- LOCAL 563**  
Ames Construction Burnsville, MN June 2006 - November 2014  
• Equipment Maintenance and Repair • Operate Bobcat, Forklift, Sheep Foot, Packer and all  
General Labor Hand Tools • Hazards Removal and Awareness • OSHA 10/30, HAZ-MAT, Safety,  
CPR/First Aid/HBA. • 772 Total School Training, 13,153 Total Working Hours.  
No Injuries/Accidents while on Job.

**BUILDING TRADES-LABORER, LOCAL 563**  
McGoughs St. Paul, MN April 2012 - October 2012  
•Demolition, Deconstructed walls, Removed carpet, Floor Tiles, Blocks, Ceiling Tiles and  
deposited the Hazards the correct way. •Operated Scissors lift, a Man lift, and a Three Wheel  
Bobcat, Maintained and Preventive Maintenance on Equipment. • OSHA 10/30, HAZ-MAT •  
No Injuries/Accidents while on Job.

## ASSISTANT MANAGER

Super America Maple Grove, MN January 2002- April 2004  
•Operated all Managers duties, Handling Money, Cigarette Counts, Lottery Counts • Ordered  
Product, Cleaned-up Store • Traveling to Other Stores for Reorganization and Reaffirmed  
Employee's Store Protocol • Customer Service • Preventive Maintenance on Equipment  
• Hazardous Waste containment/Removal • No Injuries/Accidents while on Job.

**ASSISTANT MANAGER**

Lucky 13 Carwash (*Business Sold*) Burnsville, MN January 2001- Dec 2002  
• Equipment Operated all Car-Wash Duties • Manager Duties; Paper-work and Administrative  
• Equipment Maintenance, Preventive Maintenance and Repair Equipment • Hazardous Waste Containment/Removal • No Injuries/accidents while on Job.

**DELIVERY DRIVER**

Orbit Courier Plymouth, MN January 1999 - Dec 2000  
• Deliver Product, Paper-Work, Customer Service • Preventative Maintenance, Repairs and Servicing on my Vehicle • 90,000 miles with No Injuries/Accidents while on Job.

**EDUCATION/ CERTIFICATIONS/ LICENSES**

✓ Truck Driver Training Heavy Metal Trucking, MN March 2015  
160 State- Licensed Class A CDL Program  
Road Test, National Safety Council Defensive Driving class, Hazards Materials course work.

Journeymen Lino Lakes Training Center, MN 2010/Current  
OSHA 10/30, HAZ-MAT, CPR/FIRST AID/HBA, Work Place Safety, MSHA 2-24, Fall Protection, Foreman, Light Rail Intro

Hazardous Waste Refresher Laborers Training Center, MN Dec 29 2014  
HAZWOPER Certificate # 1229146935

Asbestos Worker Refresher Laborers Training Center, MN Dec 19 2014  
Certificate # 1219146935

Pro-Ten Laborers Training Center, MN April 4 2013  
Certificate #0404136935

Storm Water Prev. Plan Installer Laborers Training Center, MN Dec 5 2014  
Certificate #1205146935

**AWARD OF ACHIEVEMENT**

National Safety Council 4hr Class Inver Grove Heights, MN March 6 2015

Rigging Inspect. & Signal Person Henn Tech College, MN Feb 28 2011

Treating Your Customers Like Gold Henn Tech College, MN June 1998