

# Heather Hippen

Hutchinson, KS 67501  
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(620) 931-3603

To solve problems in an effective and efficient manner in a challenging position  
seeking a responsible job with an opportunity for professionalism  
Authorized to work in the US for any employer

## Work Experience

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### **Asp auditor**

Kroger - Hutchinson, KS  
June 2018 to Present

Receiving , auditing product, computer , working with exel , and employee reporting

### **Machinist**

Tyson - South Hutchinson, KS  
August 2014 to Present

Coordinator 2 years machine operator 2 years

### **CNA - Certified Nursing Assistant**

Goldens Plains - Hutchinson, KS  
July 2012 to April 2014

Activities aid

### **Builder/Laborer**

Elextrex - Hutchinson, KS  
May 2011 to June 2012

Hand labor, komax operator and wire harness builder

### **floor coordinator**

CNA - Inman, KS  
April 2006 to July 2008

CNA taking care of the residents, going to meets to better our care in nursing and bring the info back to the team of the floor

## Education

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### **Some High School**

## Skills

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CUSTOMER SERVICE (Less than 1 year), ORGANIZATIONAL SKILLS (Less than 1 year), RECEPTIONIST (Less than 1 year), RETAIL SALES (Less than 1 year)

## Additional Information

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Good working relationships with customers/clients

Ability to organize, prioritize and work under extreme work pressure, heavy work load and deadlines

Self-motivated, initiative, maintains a high level of energy

Accuracy and Attention to details.

Tolerant and flexible, adjusts to different situations.

I also have computer skill

### ADDITIONAL QUALIFICATIONS

Good people skill, Self-motivated,

Decision making, critical thinking, organizing and planning, Organizational skills and customer service orientation

and good computer skills