

Occupational Aptitude & Knowledge Assessment

ANSWER SHEET

Please print:

Score: 18

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Phone: 952-228-0697 Date: 07/10/17

Please fill in the box for the correct answer. There is only one best answer.



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Remedan Hassen

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WORK EXPERIENCE

Shipping Specialist

St Jude Medical Center - Roseville, MN - 2016-09 - Present

My role is providing support to program operations by performing a variety of receiving/packaging/shipping and printing related tasks. In addition, restock inventory, maintain inventory of packing and shipping supplies per defined guidelines and reorder as necessary, maintain a clean and safe work environment, including the daily removal of all cardboard recyclable materials and provide cycle counting support for finance department on a monthly or as needed basis.

Driver

Amazon/Street Fleet Courier - Saint Paul, MN - 2015-09 - Present

I am working as route deliver driver in Amazon/Street Fleet Courier. Delivering different staffs from street fleet courier main store or different dealers to the customers in different cities. I used Toyota Camry, Minivan or cargo van based on the types of orders.

General Assembler

TE Connectivity - Andover, MN - 2015-07 - 2016-09

I worked at lamination stations. My major duties are measuring and cutting materials required for lamination and body formation for lamination, putting a number of sensors elements in the routed body prepared for lamination & feed into hydraulic lamination press, after calculate the pressure required for press based on the types of sensors. After pressing is completed, take out the elements and check its thickness using to the standards using calipers. Then, since more sensor elements are laminated in one body, feed the laminated body into CNC routing machine to cut each sensor elements. Equipment used in the process are microscope, calipers, taps, voltmeter reader, measuring cutting machine etc.

Inventory Taker

RGIS Inventory Specialists - Saint Paul, MN - 2015-01 - 2015-03

I Worked as an inventory taker/auditor at RGIS Company, St Paul, MN. The details of my duties have includes: label items in their categories, scanning their bar codes, records of items quantity, prepare summary of reports and transferring the soft data to RGIS servers.

Senior Programme Assistant

UNITED NATIONS WORLD FOOD PROGRAMME, Ethiopia - Dire Dawa, Ethiopia - 2009-03 - 2013-09

The details of my role in UN WFP are as follows

- = Coordinated school feeding, targeted supplementary feeding, HIV/AIDS, Relief and natural resource programme
- = Conduct monthly resource inventory and consignment with supply chain
- = Organize and supervise the logistics required for field operations for various programmes
- = Designed and developed monitoring tools for the programmes.
- = Coordinated rapid needs assessments and conduct survey
- = Provided business skill training & developed business plan for clients

Project Manager

Global Water Initiative, CARE Ethiopia - Ethiopia - 2008-11 - 2009-01

I play the role of:

- = Design & Implemented appropriate & sustainable water delivery & sanitation systems,
- = Developed the capacity of local community to manage and maintenance of the schemes
- = Enhance Sustainable Multiple Uses of Water among different Interest groups
- = Coordinate the logistics require for field operations
- = Develop proposals, plans, concept papers and budgets for the programme
- = Supervise, mentor, and monitor the work of the water/sanitation local staff

Adminstrator

Flora Eco Power PLC, Foreign Investment on Bio-Diesel , Ethiopia - Ethiopia - 2007-02 - 2007-12

My duties as Administrator are as follows,

- = Managed the logistic and human resource section of the company to ensure synergy among different operation departments.
- = Organize, supervise & handle materials procured and imported for operations of the factory
- = Organized and coordinated all the logistics required for field operations for employees.
- = Recruited and trained local filed staff, for measuring farmland using GPS.
- = Effectively managed smooth working relation between 50 foreigners and 300 local staff
- = Supervised & mentor caster bean oil extraction factory staff & lead company inventory

Project Manager

Self Help Development International, NGO - Ethiopia - 1998-06 - 2005-10

As Project Manager in Self Help Development International-SHDI (Irish based international NGO), Ethiopia,

- = Design development project proposais for funders with government counterparts
- = Developed Monitoring & Evaluation Manuals for Project and put in place for effective
- = Prepared various donor specific reports using different reporting formats
- = Coordinate regular material inventory and send the report to the donors
- = Monitored project activities are carried out as planned & prepare monthly inventory report
- = Coordinated various research projects conducted by Haramaya university students
- = Supervised supplementary feeding program for children's jointly with UNICEF.

Irrigation Expert

Oromia Agricultural Bureau - Ethiopia - 1997-01 - 1998-05

My major role as an irrigation expert are as follows,

- = Managed the irrigation department of the district agriculture office
- = Designed and coordinated the construction of irrigation cannels
- = Identified training needs and conducted capacity building training for farmers on Irrigation

EDUCATION

MSc in Agriculture [Rural Development]

University of Haramaya

2005-09 - 2008-07

BSc in Agriculture [Agricultural Engineering]

Harmaya University - Haramaya, ethiopia

1991 - 1996-06

ADDITIONAL INFORMATION

CERTIFICATES/ADDITIONAL TRAINING

- **Project Planning, Monitoring & Evaluation, April 1998, Ethiopian Ministry of Agriculture**
- **Participatory Rural Appraisal, June 1999, organized by CRDA, Ethiopia**
- **NGO Management & Leadership, April 2002, Ethiopian management institute**
- **Participatory Monitoring & Evaluation, May 2002 by IIRR, in Uganda**
- **Report Writing, Monitoring & Evaluation, Feb 2003, Institute of Public Administration, Kenya**
- **Mainstreaming of HIV/AIDS Prevention & Control activities in development, April 2004, Ethiopia;**
- **Project Impact Assessment, March 2005, organized by SHDI, Nakuru, Kenya**
- **Gender Mainstreaming, 20-26 September, 2005, organized by SHDI, Ethiopia**
- **International Training on Integrated planning In Natural Resource Management, 2005, India**
- **Urban Vulnerability & Food security training & study, March 2009, WFP Ethiopia**
- **Food and Nutrition training, August 2009, by Addis Ababa University, Ethiopia**
- **Participatory Planning, Monitoring & Evaluation training, December 2010 by WFP.**
- **ToT Village saving and Loan Association, and Financial education, July 2012, WFP Ethiopia**
- **ToT on Business skill development, February 2013, WFP Ethiopia**
- **ToT on Value chain assessment, August 2013, WFP Ethiopia**

COMMUNITY SERVICE

- **Extensively involved tutoring mathematics for high students during break time, Ethiopia**
- **Volunteering in Hennepin county Northeast Library since October 2014, MN, USA**
- **Involved in illiteracy campaign in delivering books to Ethiopia through Book for Africa, 2014**