



Transfer Request

Employee Name: Hassan Ahmed

Date: 10/11/17

Current Shift/Dept.: 2nd South

Shift Requesting: 3rd Sanitation

Reason: Started another 2nd shift job

Date of Requested Transfer: 11/06/17

Office Use Only

Attendance: Great

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M Schumann

Work Restrictions: N/A

Current Wage: \$11.00 New Wage: \$13.00 + \$2.00 shift diff.

Hire Date: 7/25/2017

HR Initials JS