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Objective:

My objective is to secure a position with a stable company that'll allow me to utilize my skills and experience.

Experience:

Zynex Medical

Shipping & Receiving Clerk

November 29, 2010 - Current

\$13.50 hourly

My duties at Zynex Medical are preparing medical devices for patients, hospitals and sales reps from pick tickets. After fulfilling the order, I pack the orders and ship them using UPS Worldship. Other duties includes helping building manager move employees into another office, help production area with medical devices returned from patients.

The Avast Group

Warehouse

November, 2008 - November, 2010

\$10.00 hourly

My duties at The Avast Group were to fulfill orders from picking ticket, stock merchandise on shelves, inventory, package orders, shipping, and cleaning.

Pacific Auction

Driver

May, 2007 - October, 2008

\$7.50 hourly

My duties at Pacific Auction were to keep track of all the cars in the lot, detail vehicles, rotate vehicles in the lot, and keep the lot clean. Also transfer cars from different auctions to another auction. Every Saturday I drove the cars on through the auction for sales.

Pitney Bowes

Mail & Copy Clerk

February, 2008 - May, 2008

\$11.00 hourly

My duties at Pitney Bowes were to sort mail, log FedEx, UPS and DHL onto the computer and weighing them. I would also pick up and drop off mail throughout the day, special copy jobs acquired by employees.

Tilt

Redemptions

August, 2006 - April, 2007

\$6.50 hourly

My duties at Tilt were to dispense and count money at the end of every shift, made sure the entire arcade was clean, answer phones and assist customers with any concerns.

Skills:

Computer Skills - Microsoft Word, Excel, Outlook, UPS Worldship, Microsoft Dynamics GP

Education:

Montbello High School

High School Diploma

I Attended Montbello High School from 2001-2006 and received my High School Diploma

Community College of Aurora

August 2012 - Current

I am currently attending school part time to go for my associates in computer networking.

References:

Available upon request