

HAROLD R TRUJILLO

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RESUME OBJECTIVES

Trusted, innovative leader by bringing a passion for building collaborative, cross functional, safety conscious teams. Provide continuous improvement by initiating efficient processes and systems. Ensure products meet quality standards. Select materials for upcoming production schedules. Promote and enforce safety practices through employee awareness, proper job design and monitoring with corrective action. Core competencies include:

Production

Critical Thinking

Time Management

Reading Comprehension

First Aid and CPR Certified

Product Processing

Troubleshooting

Active Listening and Learning

Complex Problem Solving

Forklift certified

EXPERIENCE

Chemplex by Solvay | Nunn, CO

September 2017 - October 2020

Material Handler

Set up and operated production equipment in accordance with current good manufacturing practices and standard operating procedures. Maintained production logs. Cleaned production equipment and work areas.

- Adhered to all applicable regulations, policies, and procedures for health, safety and environmental compliance.
- Inspected finished products for quality and adherence to customer specifications.
- Calibrated or adjusted equipment to ensure quality production, using tools such as calipers, micrometers and height gauges.
- Set up and verified the functionality of safety equipment.
- Unloaded or loaded flatbed and box trailers and verify they meet DOT weight requirements.
- Air-off inbound tankers into storage tankers, barrels and totes.
- Utilized diaphragm pump to pump from storage tanks to tankers, barrels and totes.
- Troubleshoot problems with equipment, devices or products.
- Monitored and adjusted production processes or equipment for quality and productivity.
- Tested products or subassemblies for functionality and quality.

- Planned and laid out work to meet production and schedule requirements.
- Provided advice or training to other employees.
- Read blueprints, schematics, diagrams or technical orders to determine methods and sequences of assembly on new installation of equipment.
- Collected hazardous or non-hazardous waste in correctly labeled barrels or other containers and transferred them to designated collection areas.
- Weighed bundles, using floor scales and record weights for company records.
- Shipped packages, following carrier and company specifications.
- Maintained inventory materials for upcoming jobs.

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Otter Products LLC | Salazar Warehouse Fredrick, CO

September 2014 - April 2017

Inventory Analyst

Prepared and maintained records and reports of inventories, price lists, shortages/ overages, shipments, expenditures and goods issued or used. Issued or distributed materials, products, parts and supplies to customers or coworkers based on information from incoming requisitions. Used lifting equipment to load or unload trucks, stock in bay areas and production floor using forklifts, standing or sit down, pallet jacks or electric pallet jacks.

- Requisitioned and maintained inventories of materials or supplies necessary to meet production demands.
- Provided documentation and information to account for delays, difficulties or changes to cost estimates.
- Received and counted stock items and record data manually or using computer.
- Packed and unpacked items to be stocked on shelves in stockroom, warehouse or storage yard.
- Verified inventory computations by comparing them to physical counts of stock and investigate discrepancies or adjust errors.
- Drove trucks in order to pick up incoming stock or to deliver parts to other facilities or customers.
- Marked stock items using identification tags, stamps, electric marking tools or other labeling equipment.
- Determined proper storage methods, identification and stock location based on turnover, environmental factors and physical capabilities of facilities.

- Cleaned and maintained supplies, tools, equipment and storage areas in order to ensure compliance with safety regulations.
- Examined and inspected stock items for wear or defects, reporting any damages to supervisors after review and process dispose of damaged or defective items or return them to vendors.

EDUCATION

Associates of Arts: Restaurant / Resort Management

Front Range Community College – Larimer Campus – Fort Collins, CO