

STATUS/PAYROLL CHANGE REPORT

Today's Date: <u>2/18/2019</u>	Effective Date: <u>2-17-19 New</u>
Employee's Name: <u>Harold Beals</u>	Hire Date: <u>2-17-19 New</u>
Department (before change): <u>PATTIES- 2nd SHIFT</u>	

CHANGE (S)		FROM	TO
X	Rate	\$14.00	\$14.75
	Department	PATTIES	PATTIES
	Shift Differential	\$0.50	\$0.00 \$0.50
	Status (ex: Full-time to Part-time)	Full Time	Full Time
	Status (ex: Hourly to Salary)	HOURLY	HOURLY
X	Total	\$14.50	\$14.75 \$15.25 New

REASON (S) FOR THE CHANGE (S)							
	Promotion						
	Seniority Increase (Circle One)	90 Day	6 Month	1 Year	1 1/2 Year	2 Year	Annual
X	Merit Increase						
	Transfer						
	Other						

ADDITIONAL COMMENTS
Increase pay to full support pay (skill level 3)

Authorized by: <u></u> (Department Manager)	Date: <u>2-18-19</u>
Guideline verified: <u>Nichol Wojcik</u> (Human Resources)	Date: <u>2/18/2019</u>
<u></u> (Plant Manager Authorization)	Date: <u>2/20/19</u>

New
2-22-19