

Guy Carrillo

Would like to grow and move up in a professional company.

Lakewood, CO 80214

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- Seeking a long term commitment
- Would love to grow and expand throughout the company

Authorized to work in the US for any employer

Work Experience

Contract Delivery Driver

Edible Arrangements - Denver, CO

January 2021 to Present

- Deliver 10-30 arrangements to various locations around Denver
- Use my own vehicle to travel and deliver
- Greet customers at the front door of their home or businesses
- Use GPS to get around to different locations

Warehouse Receiving/ Inventory Specialist/ Packing

Planet Cyclery - Broomfield, CO

August 2017 to January 2021

Started this job as a packager for the first year, then moved over to receiving/inventory side.

- Pick product according to the order list
- Packaged product to send through UPS, Fed Ex, USPS
- Create PO's through excel
- Used SKUVault and Shipstation
- Received product into inventory
- Unloaded pallets out of trucks with pallet jacks
- Organizing and utilizing space in the warehouse to store as many pallets as possible
- Cycle Counted daily as we received a high volume of product being received
- Organizing bins where product is stored for employees to pick
- Keep up with inventory and audit if necessary

Sales Associate

Vans Retail Store - Broomfield, CO

June 2017 to October 2017

Picked this up as a second job for a short period of time to help with some extra expenses.

- Sold shoes to customers
- Used the cash register to process customer's transactions

- Provided great customer service and useful information regarding what shoes they were looking to purchase
- Top salesman most weeks

Office Furniture Installer

All In Office Installations - Denver, CO

May 2017 to July 2017

- Unload box trucks full of furniture
- Clean out old office furniture and dump it
- Build cubicles for offices or banks
- Build office desks and other various office furniture such as cabinets
- Build pallet racks for warehouses
- Used various tools such as hammers, screwdrivers, drills, crowbars, dollies, pallet jack, levels, tape measure etc.

Armed Security Officer

Mile High Protection Services (MHPS) - Denver, CO

January 2017 to April 2017

- Armed security for hotels and grow warehouses
- Patrolled property and checked-in on our radio every half hour
- Engaged with hotel guests who were being disruptive or tress-passing and remove them from the property or detain them if necessary
- Combative training once a month with our work crew

Summer Camp Program Teacher

Rising Star Academy - Denver, CO

March 2016 to December 2016

- In charge of the summer field trips for the summer program
- Floated around to different classrooms to relieve teachers for breaks or on days of absence
- Read stories to the children
- Serve breakfast, lunch and snack
- Rotate around the room and help children in different areas
- Rub backs for naptime

Lead Pre-k Teacher/Assistant Director

Active Learners Academy

August 2014 to March 2016

- Assistant Director
- Head Pre-K Teacher
- In charge of setting up schedules for about 20 teachers
- Hosted parent teacher conferences if necessary
- Took payment from parents
- Scanned the rooms to make sure teachers were following guidelines and kid to teacher ratio
- Played with the children in different areas such as the playground, dress up, cooking station, reading station etc.
- Read stories and sang songs first thing every morning
- Followed Lesson plans accordingly

- Rub backs during nap-time
- Engage in various projects with the children such as art, dancing, creativity and many others
- Cleaning up daily, vacuuming, sanitizing, and bringing all toys inside and locking up

- CDA, CPR certified

Education

High school or equivalent

Woodrow Wilson High School - Dallas, TX
August 2006 to May 2010

Skills

- Customer Service (6 years)
- Receiving (3 years)
- Stocking (6 years)
- Sales (2 years)
- Packaging (1 year)
- Security (Less than 1 year)
- Inventory Control (3 years)
- Warehouse Experience (4 years)
- Order Picking (3 years)
- Shipping & Receiving (3 years)
- Early Childhood Education (3 years)
- Experience with Children (5 years)

Certifications and Licenses

CDA

December 2014 to December 2017

CDA Certified when I was teaching pre-k.

CPR & First Aid

June 2015 to June 2017

Child and adult CPR certified.