

# Gustavo Guzman

Waukegan, IL  
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## Work Experience

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### **Work Associate**

M Aguilera-Landscaper - Waukegan, IL  
June 2017 to Present

Maintained grounds for business, private and community properties using hand and/or power equipment.

Experience in sod removal and laying, trimming, weeding, edging, mulching planting, plant flowers and other decorative garden accessories.

Provided proper upkeep of hand and power tools, including maintenance on company vehicles.

### **Material Handler**

Horizons Window - Waukegan, IL  
March 2016 to April 2017

Worked with industrial propane and electric forklift to move materials.

Monitored inventory levels to ensure availability of product.

Manage large inventory, maintaining accurate organization of records.

### **Forklift Operator**

Visual Pak - Waukegan, IL  
November 2014 to November 2015

Ensured organization and security of all materials in storage area.

Maintained forklift equipment to ensure proper functioning of the equipment.

Assist in materials loading and unloading on platforms and lifting devices.

Pulled and prepared product for shipment in an efficient manner to meet customer service standards.

### **Serra laser precision-Shipping clerk**

Libertyville, IL  
July 2013 to September 2014

Maximized sales by shipping on time and accurate using ERP system.

Received, stock, staged and loaded product weighing up to 3,500 pounds onto trailers.

Operated forklifts and other machinery safely. Manage large inventory, maintaining accurate organization of records.

## Education

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### **High school Diploma**

Waukegan High School-High

## Skills

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MAINTENANCE (1 year), DETAIL ORIENTED (Less than 1 year), DOCUMENTATION (Less than 1 year), TIME MANAGEMENT (Less than 1 year)

## Certifications/Licenses

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**Certified Forklift Operator**

## Additional Information

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### Skills

Teamwork Reporting

skills

Detail oriented

Documentation skills

Coordination Equipment

maintenance

Time management

Dependability