

Jill Grover

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Longmont CO 80504
720-690-6791
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Education

Broomfield High School 1980-1982
GED

Personal Profile

Solid independent worker, ability to work in a team setting, strong organizational skills, safety conscious, good judgment, flexible work schedule (experience working night shift), personable, honest and dependable.

Work Experience

Dollar Tree Ken Pratt Longmont CO, 7/11-12/12 (303)772-3483

- Cashier—Stocking, handling money, customer service, answering phones

Resource Manufacturing Longmont CO, 8/03-2/12 (970) 669-7371

- Test Operator/Assembler—manufacturing and assembling of medical devices and electro-mechanical units.

FairView Store Boulder CO, 6/08-4/10 (303)442-6751

- Cashier—Opening store, handling money, inventorying orders, paying vendors, managing open accounts, and stocking products

Spectra Logic Gunbarrel CO, 12/05-5/07 (303)449-6444

- Test Operator and Assembler—Manufacturing of EE Ports and taps, building and testing units, tracking and documenting serial numbers of devices, ensuring proper installations through accurate readings of blueprints, complied with safety and operation of machinery, actively suggested operational improvements to enhance quality, improving production times and reducing costs.

Skills

- 13+ years of experience in manufacturing
- Hands-on experience with wide variety of power and hand tools
- Ability to read and build from schematics
- PCB manufacturing
- ESD
- Electro-mechanical proficiency
- Basic computer skills
- Basic math skills
- Lean manufacturing techniques
- Packaging
- Troubleshooting
- Strong customer service skills

References

Personal:

Tom Flores, family friend—303-465-0489

Bill and Billie Smith, landlords—303-652-2941

Clarence and Elenor Kneebone, landlord 303-449-1356

Professional:

Patricia, Dollar Tree Ken Pratt--(303)772-3483

Carol Verkamp, Spectra -303-449-6444