PAYROLL CHANGE REPORT

Today's Date:	1/20/2016	**Effective Date:**	2/1/2016
Hire Date:	11/2/2016	**Hours Worked:**	3 Months - 480 Hours
Employee's Name:	Sam Griffin		
Department:	Grind		

	CHANGE (S)	FROM	TO
X	Rate	$10.75	$11.00
	Shift Differential	$0.00	—
	Total	**$10.75**	$11.00

	REASON (S) FOR THE CHANGE (S)						
X	Seniority Increase (Circle One)	480 HRS	6 Month	1 Year	1 1/2 Year	2 Year	Annual
	Merit Increase						
	Other						

ADDITIONAL COMMENTS

Sam has one absence in the past three months.

Authorized by:	(Department Manager)	**Date:** 1/21/16
Guideline verified:	Rachel Wojcik (Human Resources)	**Date:** 1-21-16
	N/A (GM Authorization)	**Date:**