

EMPLOYEES ABSENCE REPORT

Date: 3-24-17

Department: SANITATION

Employee: GREGORY JONES

Call In Time \_\_\_\_\_

No call / No Show

Tardy / Leave Early Time \_\_\_\_\_

Date(s) of absence:

3.24.17

Reason for absence: SICK

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employee Signature

SUPERVISOR'S REPORT

This report is correct, to the best of my knowledge.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supervisor's Signature

Rogelio Molina

MANAGEMENT

Excused Absence

Unexcused Absence

[Signature]  
Managers Signature

3 Unexcused absences per year

6 Excused absences per year

EMPLOYEES ABSENCE REPORT

Date: 3.27.17

Department: SANITATION

Employee: GREGORY JONES

Call In Time \_\_\_\_\_

No call / No Show

Tardy / Leave Early Time \_\_\_\_\_

Date(s) of absence:

3.27.17

Reason for absence: SICK

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employee Signature

SUPERVISOR'S REPORT

This report is correct, to the best of my knowledge.

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supervisor's Signature

Rogelio Molina

MANAGEMENT

Excused Absence

Unexcused Absence

[Signature]

Managers Signature

3 Unexcused absences per year

6 Excused absences per year

EMPLOYEES ABSENCE REPORT

Date: 2.16.17

Department: SAUNITATION

Employee: GREGORY JONES.

Call In Time \_\_\_\_\_

No call / No Show

Tardy / Leave Early Time \_\_\_\_\_

Date(s) of absence: \_\_\_\_\_

Reason for absence: MOVE TO DIFERET APARTMEN.

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

[Signature]  
Employee Signature

SUPERVISOR'S REPORT

This report is correct, to the best of my knowledge.

COMMENTS: Had to be out of the house he was in  
domestic problems and no notice for him to be  
out.

Supervisor's Signature

Roseio Medina

MANAGEMENT

Excused Absence

Unexcused Absence

[Signature]

Managers Signature

3 Unexcused absences per year

6 Excused absences per year

EMPLOYEES ABSENCE REPORT

Date: 1.9.17

Department: SAUNITATION

Employee: GREGORY JONES.

Call In Time \_\_\_\_\_

No call / No Show

Tardy / Leave Early Time \_\_\_\_\_

Date(s) of absence:

Reason for absence: SICK

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GREGORY  
Employee Signature

SUPERVISOR'S REPORT

This report is correct, to the best of my knowledge.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supervisor's Signature  
Rogelio Molina A.

MANAGEMENT

Excused Absence  
DW  
Managers Signature

Unexcused Absence

3 Unexcused absences per year

6 Excused absences per year

EMPLOYEES ABSENCE REPORT

Date: 2.24.17

Department: SAWITATION

Employee: GREGORY JONES.

Call In Time \_\_\_\_\_

No call / No Show

Tardy / Leave Early Time \_\_\_\_\_

Date(s) of absence:

Reason for absence: BAD CONDITIONS BECAUSE  
OF THE WEATHER

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

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SUPERVISOR'S REPORT

This report is correct, to the best of my knowledge.

COMMENTS: start time for 2nd shift 15:00 and most  
roads were clean by that time of day

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MANAGEMENT

Excused Absence

Unexcused Absence

[Signature]

Managers Signature

3 Unexcused absences per year

6 Excused absences per year

EMPLOYEES ABSENCE REPORT

Date: 5-5-17

Department: Sanitation

Employee: Gregory Jones - Otero

Call In Time \_\_\_\_\_

No call / No Show

Tardy / Leave Early Time 5:30

Date(s) of absence: \_\_\_\_\_

Reason for absence: Landlord ~~estimated~~ entered my house without notice. calling police.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MENDEZ

Employee Signature

SUPERVISOR'S REPORT

This report is correct, to the best of my knowledge.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rogerio Molina

Supervisor's Signature

MANAGEMENT

Excused Absence  
[Signature]

Unexcused Absence

Managers Signature

3 Unexcused absences per year

6 Excused absences per year