



Reichel Foods, Inc.

Employee Warning Notice

Employee Information

Date: 7/3/2013
Employee Name: Greg Sovinski
Job Title: Production-Sanitation
Manager/Supervisor: Kyle Peterson

Type of Warning

Verbal Warning
Written Warning
Final Warning

Type of Offense

Tardiness/Leaving Early
Absenteeism
Violation of Company Policies
Substandard Work
Violation of Safety Rules
Rudeness to Customers/Coworkers
Other

Details

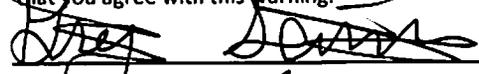
Description of Incident (Describe incident and list the date, time, and any witnesses present)
Using inappropriate language with a supervisor.

Plan for Improvement:
Only using appropriate language at work.

Consequences of Further Infractions:
Further infractions will result in continued disciplinary action.

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

 _____ Date 7/11/2013

 _____ Date 7/11/13

Witness Signature (if employee understands warning but refuses to sign) _____ Date