

Martin J. Goss

9866 Williams Court, Thornton, CO. 80229 • (303)-450-7362 •
mrfishbowlman@yahoo.com

Work Experience

2/2013 – 6/2013 Bayaud Enterprises Denver, CO.
Amanda – straw1919@gmail.com
(303) 830-6885

Office Clerk

- Record and Index filing, Computer Operations, Quality Assurance.
- Inspecting and purging documents into computer database.
- Accurate processing of documents per customer specifications
(Can provide in-depth descriptions of work assignments, as needed)

10/2000 – 6/2008 Marianjoy/CRS Rehabilitation Specialists Munster, IN.
Jennifer - (219) 545-1342

Lead Driver & Coordinator

- Transport patients to and from rehabilitation clinic. Interview new applicants & train new hires.
- Coordinate schedules & routes for staff. Assist in clinical operations with therapists.
- Adhere & maintain safety policies & procedures with staff. Maintain safety and maintenance operations on vehicle fleet.

5/1998 – 8/1999 24 Hour Fitness Arvada, CO.
Bill Richards - (303) 426-9700

Security/Front Desk Clerk

- Maintain security & safety of the club & patrons
- Process & verify memberships
- Assist clients in operations of equipment. Clean and organize weight area.

Education

8/1979 – 6/1982 Hobart High School Hobart, IN.
High School Diploma, General

2/2000 – 4/2000 Sage Technical Services Brighton, CO.
Class A CDL License

References

Joseph Fiorini
Employment Counselor
Joseph.Fiorini@state.co.us
(303) 866-2177

Colorado Division of Vocational Rehabilitation
1990 Grant St. Northglenn, CO. 80223

Amanda Straw
Scanning Operations Manager, Bayaud
straw1919@gmail.com

333 W. Bayaud St. Denver, CO. 80223

Nick Mosher
(720) 338 - 8222

6392 S. Xanadu St. Centennial, CO. 80111