

PAYROLL CHANGE REPORT

Today's Date: <u>11/1/2021</u>	Effective Date: <u>11/7/2021</u>
Hire Date: <u>5/1/2020</u>	Hours Worked: <u>18 month</u>
Employee's Name: <u>Gnametso Kessougbo</u>	
Department: <u>IQF Packager</u>	

CHANGE (S)		FROM	TO
X	Rate	\$15.50	\$16.00
	Shift Differential	\$0.75	\$0.75
	Total	\$16.25	\$16.75

REASON (S) FOR THE CHANGE (S)						
Seniority Increase (Circle One)	60 Days	3 Month	6 Month	1 Year	18 Month	2 Year
Merit Increase						
Other-Job Transfer/Promotion Increase						

ADDITIONAL COMMENTS
One unexcused absence

Authorized by: _____ (Department Manager)	Date: _____
Guideline verified: <u>Lou Larson</u> (Human Resources)	Date: <u>11-1-2021</u>
<u>[Signature]</u> (GM Authorization)	Date: <u>11/1/21</u>

pay 11/1
MKG