

# Glenn Abbott

## Production

Rochester, MN 55904  
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Employment opportunities within your company were my diverse and extensive work experience can be best utilized.

Authorized to work in the US for any employer

### WORK EXPERIENCE

#### Housekeeper

People Ready/ Kahler Hotel - Rochester, MN - 2017-03 - 2017-03

Stock cart, check Guest Room Roster to determine check outs and stay overs. Check fridge, empty trash, strip bedding and towels from bathroom. Make bed, clean bathroom and restock bathroom. Replace trash liners, and vacuum.

#### Blender

Kerry Foods - Blue Earth, MN - 2013-03 - 2013-12

Responsible for preparing cereal blends, comply with expectations of facility, follow proper blending procedures and policies, ensure safety, sanitation, forklift operation, member of safety committee.

#### Overnight Sanitation

JOHN MORRELL - Sioux Falls, SD - 2009-01 - 2012-08

Sanitized work areas and completed other duties as assigned by the Supervisor.

#### Loin Trimmer

JBS Swift & Company - Worthington, MN - 2007-12 - 2008-10

Trim Loins, box loins, and other duties as assigned by the Supervisor.

#### Floor Lead

Silk Screen Printer - 2005-03 - 2005-12

Redwing, MN 3/2005 12/2005

Set up printing machines according to the Customer Specifications and ensured that the items being printed were quality products and matched Customer's request.

Floor Lead Distribution Alternatives

#### Production Manager

DISTRIBUTION ALTERNATIVES - Roseville, MN - 1995-10 - 2003-03

Roseville, MN 10/1995 03/2003

Responsible for the overall production for various clients and verifying the orders of other employees. Supervised the Temporary Employees and worked with the Temporary Agencies depending on staffing needs. Worked in Shipping/Receiving, Inspected inbound/outbound shipments assuring correct case counts and undamaged products. Also was instrumental in reducing lost customer inventory.

Program Coordinator Catholic Charities

Minneapolis, MN 11/97 11/2002

Responsible for 250 clients, staffing, scheduling, liaison for Human Services, and supervision of 10 employees and numerous volunteers. Conducted quarterly evaluations of employees and maintained accurate records of volunteers, availability and eligibility.

#### EDUCATION

##### **Certificate in Refinishing Applications**

Dupont Automotive Refinishing - Raytown, MO  
1994-06 - 1994-07

#### SKILLS

Forklift Operator/ Electric pallet jack, Hand held Scanners

#### AWARDS

##### **Volunteer Hall of Fame Recipient**

2001-08  
Awarded for Feeding the Homeless on the Streets of Minneapolis

#### CERTIFICATIONS/LICENSES

##### **Supervisor/ Management**

2000-04 - Present  
Attended training at the U of M fir about two months learning methods of how to Supervise and Manage people in the work place. I also was trained in Descalation skills for the County of Olmstead

#### ADDITIONAL INFORMATION

I'm a very neat and detailed person. I'm also very efficient in my work. I'm easy to get along with and I'm very Respectful to anyone I meet. I have years of Life and work experience dealing with the public.