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Summary

Warehouse Lead with experience in both traditional and cold storage. Over eleven years as a hands-on supervisor, able to work well in a team setting or independently. I was the recipient of perfect attendance awards four times, (two years consecutively). I have good interpersonal skill with coworkers, management and customers. I'm cooperative, reliable and accountable. I am skilled with freight moving equipment and power and hand tools.

Management:

- Encouraged and inspired employees to work more safely and efficiently by demonstration. This resulted in an injury free span of over six years.
- Coordinated with customers to meet their special needs, via phone and in person.
- Communicated with management and subordinates, to address and resolve concerns and problems as they arose.

Equipment:

- Certified for propane and electric forklift, stand-up picker, power and manual pallet jack.
- Hand and power tools, including commercial band saw.
- Measuring devices including calipers, feeler gauge, freight and digital scale.
- Hydraulic squeezer, pallet flipper, shrink wrapper, electric and manual strapper, glass buffer.
- Microsoft Windows, Word 2007, Word 2010, Outlook 2010, Data Entry.

Experience

Warehouse Supervisor

10/05/2015 – 3/31/2021

CPC Logistics

Methuen, MA

Facility Operations Sub-Contractor

- Received daily customer release summary to ensure our inventory was adequate to meet the customer's order requirements, through cycle counts.
- Communicated with our client to establish any production changes needed, to fulfill our daily / weekly obligations.
- Adjusted worker schedule as needed, to cover all shifts of a 24 hour operation.
- Enacted procedures to help improve worker safety and efficiency.

Forklift Driver

8/15/2011 – 10/04/2015

CPC Logistics

Methuen, MA

- Load / unload incoming freight and dunnage from over the road trailers, via scanning gun.
- Locate product to fill orders and maintain accurate inventory for each location.
- Pick / stage customer orders from in-house inventory.
- General housekeeping, as needed.

Warehouse Lead Person / Supervisor

April, 2003 - Dec, 2009

Pilkington, North America (formerly Auto Glass Wholesale Inc.)

Lawrence, MA

Automotive and Flat glass distribution warehouse

- Adjusted driver schedules as needed, to accommodate daily customer needs.
- Performed inventory procedures including cycle counts.
- Confirmed drivers logs and delivery slips were completed properly, before filing.
- Assisted warehouse staff in picking / loading customer orders and other assignments.
- Closed and secured the building and property nightly; opened up in the morning as requested by management.

Warehouse Driver and Associate

June, 2000 - April, 2003

Auto Glass Wholesale Inc.

Lawrence, MA

- Made deliveries to regular customer base on three daily delivery runs
- Picked orders, loaded / unloaded vans and trucks, interacted with pick-up customers, replenished inventory from incoming shipments, performed general housekeeping duties.
- Buffed scratched windshields; allowing them to be returned to stock for resale.

Senior Quality Control Inspector

May, 1991 - June, 2000

Cold Water Seafood Corporation

Everett, MA

Cold storage distribution warehouse

- Extracted random samples based on shipment size and date code range from incoming trucks, railcars, cargo ships and the cold storage warehouse.
- Performed frozen inspection in QC lab to evaluate production defects in size, shape and surface damage. Frozen samples were then cut to five pound blocks and thawed overnight.
- Thawed samples were carefully given a sensory evaluation to find and remove hazardous properties from the tissue. These included blood spots, pin bones, spine chips, nematodes, copepods and other parasites. Physical hazards were bagged, labeled and occasionally returned to the packing plant. The inspections would sometimes take place with U.S. FDA officials observing and participating. These samples were then cooked to assess the quality of their odor, texture, taste and freshness. Results were recorded in a daily inspection report which remained on file.
- Performed general warehouse duties as requested and assisted the warehouse / loading dock staff.
- Made deliveries and pick-ups to various locations throughout Massachusetts.
- Supervised groups of part- time employees while performing various time sensitive projects for the Quality Control Dept.

Education / Training

Somerville High School : Diploma- Liberal Arts, Small Engines 1, 2

Forklift Safety Training : Certificate, License through Cold Water Seafood Corp.

Safe Driver Training Modules online through Pilkington, North America.