

James A Generalao

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OBJECTIVE

I am a sincere, loyal and dedicated individual who is detail oriented. My main concerns on any task for which I'm responsible, are quality and safety. I thrive in a fast paced environment, and work well under pressure. Although I have extensive experience in the Customer Service industry, I love to learn, and am always up to a challenge. I get along well with others, while also working efficiently on my own. I am seeking a position where I can develop and excel while giving my best to an employer.

Professional Skills

- ↳ Experienced with many different machines in an industrial setting.
- ↳ Saws (wet and dry).
- ↳ Punch Presses (manual, pneumatic, and electric).
- ↳ Various hand tools.
- ↳ Fork lift operator.

Interpersonal and Teamwork Skills

- ↳ Work well with a diverse group of people.
- ↳ Honest, friendly, excellent communication skills.
- ↳ Demonstrated accuracy, and attention to detail.
- ↳ Work well in a team environment.
- ↳ Committed to assisting others.
- ↳ Well-organized and efficient.
- ↳ Self-motivated, assertive and can quickly learn new procedures and methods.
- ↳ Professional demeanor.
- ↳ Dependable – can work without supervision; able to follow directions, both oral and written.
- ↳ Able to work under pressure and meet deadlines.

EDUCATION

Nanakuli High & Intermediate

Nanakuli, Hawaii

High School Diploma

1987

EMPLOYMENT

Kelly Services/Covidien

Boulder

Assembler

4/2010 to 4/2011

I built several different types of electro-surgical devices, using various machines and hand tools. I was also among those responsible for inspecting the finished product , to make sure there were no defects and was ready to be packaged and shipped.

Aerotek/Veris

Loveland/Niwot

Saw Operator

1/2009 to 10/2009

I was involved in several steps in the production of flow meters. I cut sensors (on a wet saw) according to print, as well as grinding, buffing, and sandblasting. I also worked extensively with a pneumatic punch press creating caps for the end of the sensors.

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Timberline Steel
Saw Operator

Commerce City
7/2007 to 12/2008

I used an overhead crane and or a forklift to pull the materials needed to fill customer orders (materials included bar stock, flat stock, plate, and up to 60' I-Beams) which I cut to order on a computer assisted saw. I also Operated a CNC Punch Press for special orders. I verified quality and quantity of the order, then packaged and assisted with loading as needed.

Aerotek/Timberline Steel
Material Handler/Saw Operator

Denver/Commerce City
2/2007 to 7/2007

I held the same position and had the same responsibilities as stated above.