

# Lawrence Gaspard

## Machine Operator - Seagate Technology

Crystal, MN  
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To work and grow in professional environment where my knowledge experience and creativity can be put to the best use

### WORK EXPERIENCE

#### **Machine Operator/Material Handler**

Seagate Technology

Comptech

- Mag-20
- Material Handling
- Measurement TF-24

#### **Clean Room Operator**

Masterson/ Personnel - May 2013 to September 2013

Trimming Plastic Parts

- Injection Molding

#### **Assembler**

Aerotek/ Archway - April 2013 to April 2013

April, 2013- May 2014

- General assembly work
- Packaging
- Shipping and Receiving

#### **Personal Care Assistant**

Opportunity Partner - August 2011 to April 2012

- Responsible for providing assistance; guidance and supervision to people with both physical developmental disabilities in a group home setting; engages individual in appropriate social/recreational activities both within the home and in the community.
- Responsibilities also include house management/maintenance tasks such as routine upkeep, laundry and food preparation; written communication such as daily logging

### EDUCATION

#### **Information Technology**

Anoka Ramsey Community College - Coon Rapids, MN  
June 2012

Coon Rapids High School - Coon Rapids, MN  
2010

## ADDITIONAL INFORMATION

### Skills

- A Versatile, results-oriented professional with diverse industry experience
- Written, verbal, cross-cultural and interpersonal communication skills
- Excellent team-building skills, very flexible, highly energetic, quick to adjust in any work environment.
- Proficient with computer applications: Office and Pro Apps, Ex: Word, Photoshop, Mac/Windows/PowerPoint, Excel and Access
- Error-free typing at: 40 WPM

I will appreciate if you give me the opportunity to apply my skills efficiently.