

Prospective Employer:

I would like to be considered for the position that you have been advertising, and let me know if you need more information in addition to that below. The job description sounds like something I would enjoy doing, and be good at. I am available to start immediately, or whenever needed, at the job's location.

Thanks for the consideration!

Sincerely,

Gary Stewart
mailboxgks@gmail.com
(719) 207-0603

PRIOR EMPLOYMENT

01/23 - 04/23 ----- Elite Tax & Accounting, Westminster, CO ----- (720) 484-6683 ----- Tax Associate ----- helped this company prepare individual, business, and fiduciary tax returns; peer review, and bookkeeping ----- this position was temporary for the tax season

06/22 - 10/22 ----- Fusions Consulting, Parker, CO ----- (415) 987-8779 ----- Bookkeeper ----- assisted with client company QuickBooks file preparation (Desktop, Enterprise, & Online), and also some sales tax filing ----- this was a temporary position

02/15 - 10/16 ----- Seigneur Gustafson, Lakewood, CO ----- (303) 980-1111 ----- Staff Accountant ----- performed mostly income tax related tasks (prep & review) ----- I left to explore other opportunities and for personal reasons

03/13 - 07/13 ----- DCG, Denver, CO ----- (720) 974-9800 ----- Staff Accountant ----- performed mostly income tax related tasks ----- I left to explore other opportunities and for personal reasons

07/12 - 09/12 ----- Gobble CPA, Buena Vista, CO ----- (719) 395-5882 ----- Project Accountant ----- assisted this employer with audit fieldwork for various companies during their busy client audit season ----- this was a temporary position

11/10 - 11/11 ----- Monahan, Lampman, & Hays, Glenwood Springs, CO ----- (970) 945-8588 ----- Staff Accountant ----- performed tasks including tax preparation, bookkeeping, audits/reviews/compilations, peer review ----- I left after my contract of employment ended

10/07 - 05/08 ----- Martin, Vejvoda, & Associates, Denver, CO ----- (303) 338-9277 ----- Staff Accountant ----- performed tasks including tax preparation, bookkeeping, audits/reviews/compilations ----- this position was temporary for the busy audit and tax season

08/07 - 10/07 ----- Columbine Plastics/Rapid Tool, Boulder CO ----- (303) 442-0051 ----- Project Accountant ----- assisted the owner and bookkeeper with getting a final set of financial statements ready for their CPA to prepare these companies' tax returns by the extended due date in October ----- I found another position after this project was completed

PRIOR EDUCATION & TRAINING

Metropolitan State University of Denver, Denver, CO ----- graduated 2007, w/honors, B.S. Accounting

Certified Public Accountant (CO) ----- 2013 - 2019