

GAREY ATKINSON

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SUMMARY

Seeking full time position with established organization that will benefit from my knowledge, skill, and efficiency in work place operations and experience

Qualifications

Over 10+ years experience in a warehouse environment combining expertise in shipping/receiving, loading/unloading, inventory reporting, assembling while maintaining a strong team environment

Areas of particular strength include:

- Certified Forklift operator and Route driver
- Trained in processing of international and domestic shipping and receiving
- Prepared and maintained inventory reports including shortages, price lists, expenditures and goods sold or damaged
- Packed and unpacked merchandise to be stocked for future use in stockrooms, and warehouses
- Maintained records on use of stock handling equipment including forklift, scissor lift, skidster and loaders

Key Skills

- Certified Forklift operator
- Miscellaneous warehouse equipment
- Hand tools
- Loaders
- Customer Service
- Routing/Scheduling Deliveries
- Assembly Production

Warehouse

- Loading and unloading of trucks using forklift maintaining a perfect damage/loss record
- Maintained inventory control keeping a loss reduction rate at less than 5%
- Developed methods for storage, identification as well as organization
- Stored products in a manner easily accessible and orderly including tools and supplies
- Manually and with use of scan guns received and counted stock
- Incorporated new techniques for maintaining safety of warehouse employees

Customer Service

- Maintained a proactive approach to customer relations building lasting relationships
- Skilled at being tactful and patient when dealing with conflict resolution
- Consistently maintain professional, friendly and courteous manner toward internal and external customers
- Acknowledged customer needs by asking questions showing an outward interest in what they have to say

PROFESSIONAL EXPERIENCE

Harevest Meats,Co
Remedy Staffing,Co
Miami Air Support,DIA Co

04/2016 – 02/2018
02/2012 -03/2016
01/2007-01/2012