

**Reichel Foods, Inc.****Employee Warning Notice****Employee Information**

Date: 7/9/2026
Employee Name: Gabriel Paulson
Job Title: Warehouse
Manager/Supervisor: Jeremy Meyer

Type of Warning

Verbal Warning ☒
Written Warning ☐
Final Warning ☐

Type of Offense

Tardiness/Leaving Early ☐
Absenteeism ☐
Violation of Company Policies ☐
Substandard Work ☒
Violation of Safety Rules ☐
Rudeness to Customers/Coworkers ☐
Other ☐

Details

Description of Incident (Describe incident and list the date, time, and any witnesses present)

On 07/08/26, Gabe didn't accurately check a pallet of 1-4568-4 before putting the LP on it and loading it onto the trailer to go to Tristate. This pallet was noticed on 07/09/26 to be inaccurately kit the next day when unloading at Tristate. Gabe has had recent problems with this. On 06/18/26, Gabe did not verify 2M8020 (1-4442-12, Kit at 280, physically 249) before scanning and loading it on the FG trailer. On 06/23/26, Gabe placed LP 1M7134 (277 cases) on a 270 case pallet, and put LP 1M7133 (270 cases) on the 277 case pallet. On 06/25/26, Gabe loaded 1 pallet of 1-5013-6-18 onto the FG trailer without it having an LP. On 07/01/26 LP RO2462 was kit at 55, was physically 58, Gabe checked it incorrectly before loading it.

Plan for Improvement:

Gabe will accurately check case quantities of pallets that are kit by QA, verify that the LP quantity matches before placing the LP onto the pallet and loading it on a trailer to go to Tristate.

Consequences of Further Infractions:

Consequences of further infractions include increased severity in warnings up to assignment end.

Acknowledgement of Receipt of Warning

By signing this form, you confirm that you understand the information in this warning. You also confirm that you and your manager/supervisor have discussed the warning and a plan for improvement. Signing this form does not necessarily indicate that you agree with this warning.

Gabe Paulson
Employee Signature

7-9-2026
Date

[Signature]
Manager/Supervisor

7-9-26
Date

Witness Signature (if employee understands warning but refuses to sign)

Date