

Who I am

is someone who has a desire to preform a job very well, in a prepared and professional manner. I am willing to extend myself in to other roles, and I enjoy the varied experiences previous jobs have afforded. But I do feel the most satisfied when I'm working in an area that I can excel in. I'm a very critical thinker, actively conceptualizing, applying, and evaluating information. While at the same time having the ability to come up with completely new, albeit sometimes off the wall workable solutions to problems.

Work Experiences & Certifications

Leadership <ul style="list-style-type: none">● Preform regular payroll for staff of 50+, file taxes, and pay bills.● Prepare monthly reports for the use of camp board.● Direct kitchen staff, and prepare meals for groups of over 200.● See to the needs of guest speaker and bands during winter camp.● Setup and oversaw audio/visual equipment for camps of 300+ students.● See that assigned staff needs were met and staff were following the guidelines of camp.● Ensuring in house I.T. needs were met to the standards of our company.● Map current systems and implement new systems.● Training co-workers in new services and products.	Working With Youth <ul style="list-style-type: none">● Teaching experiential and adventure education to elementary through high school students that focused on nature, challenge, and outdoor skills.● Building relationships with and overseeing youth in a residential camp, with the goal of assisting them build relationships, and encouraging them towards new experiences.● Ensuring safety during paintball and ropes course activities, while challenging participants to their personal best.● Directed volunteer youth in duties such as cleaning, and running camp store.
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Technical Experience, and Certifications

- Setup and tear down of chapel sessions both indoors and out-of-doors, and running A/V equipment on a daily basis.
- Support of customers in person and over the phone.
- Servicing computers, printers, network infrastructure, and servers.
- Kitchen and outdoor cooking, light baking, no frying experiences.
- Installing high speed and wireless services for customers.
- Housekeeping.
- Maintenance of camp grounds, structures, vehicles, and some light construction.
- Red Cross First Aid, CPR, and Wilderness First Aid trained.
- Quickbooks, and Microsoft office products.
- Belay Trained.

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Professional History

Title	Employer	Responsibilities	Length & Date
Full Service Bookkeeper	Village Creek Bible Camp	Preform all bookkeeping tasks, including payroll, filing taxes, paying bills, and tracking expenses. Also assisted in all aspects of camps and retreats. Regular tasks included registration of guests, hosting retreats, resolving IT issues, and cooking for groups of over 200. Also administered the paintball program.	September 2008 and on
Summer Leadership and Paintball Facilitator		Assist program director with needs such as nightly events, staff supervision, and chapel A/V, also facilitate paintball and other activities.	4 Months in 2008
Leadership in Camp Ministry (L.C.M.) Internship	Timber-Lee Christian Center	Teaching outdoor education classes, running chapel for winter camps, and providing guest services.	10 Months in '07-'08
Cabin Counselor		Counselor of up to 9 campers each week.	2 Months in Summer '07
Part Time Maintenance		Maintenance of facilities and fleet. Light construction, and housekeeping.	6 Months in '06
Full Time ISDN Technician	State Long Distance Telephone Company	Support of ISDN & DSL customers. On call for equipment outages. Support of all in-house computers, printers, and servers.	3 Years '03-'06
Part Time Data Technician		Support of customers over the phone, and in person.	2 Years '01-'03

Education

I was home schooled from kindergarten through my high school graduation. Along with traditional studies we traveled a great deal and I was able to experience a wide variety of educational facilities such as museums and historical sites all over the United States, which has endeared me to experiential education. My parents also ran a home schooling group of about 75 families, that provided many opportunities for standardized testing, and events like field trips and science fairs.

Volunteer Experiences

Location and Timeline	Description
Trinidad & Tobago Staff Training and Consultation February 22 nd – March 9 th 2008	Three nights of camp counselor training, followed by a night of director training. Consulted for "Youth With A Mission" camp Hepzibah on layout of facilities, and programing of camp. Trained camp staff in team building practices.
Outreach English Camps from Belgium Spring 2003 & 2007	Worked with missionaries in Belgium to take students to camp Freizeitheim Alphof in Austria where we taught English lessons.
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Work trip to Austria May 2006	Remodeling of camp Freizeitheim Alphof.
Medical brigade in Honduras October 2004 & 2005	Assisting medical professionals with free health, dental, and vision care.
Thursday Night Live Jr. High Youth Group 2004	Chaperone and build relationships with Jr. high students from the community.
Work Trip to Tennessee 2000 & 2002	Remodeling and cleaning homes for low income families.

References

Available upon request.

Thank you for your consideration.

Ian Fiebig

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