

Fernando Mireles

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Work Experience

Material Handler

Mittera Group-Des Moines, IA

July 2022 to February 2025

1. All product in receiving by end of the day should be received and put away
2. Primary put away product, also primary to move the product, All product in the warehouse should be scanned when it is moved, Any moves or issues should have physical counts verified as accurate when moved and/or issued.
3. Storefront orders should be released periodically throughout the day, Primary for selecting orders , all storefront orders should have the paperwork completed in a uniform manner.
4. Accurate inventory is a top priority, complete counts in the building monthly,
5. When handling tasks through email confirming all completion or handling of said tasks.
6. Keeping the building clean is very important to safety, efficiency, and accuracy, Always help each other when you see someone handling a difficult task or situation. However , completing your tasks as accurately and efficiently as possible as assigned part of workload is priority.
7. Recycle trailer area loaded in dock cleared, and clean, Overflow not fitting on trailer should be placed on the storage trailer on other dock, Pallet areas should be organized and clean.
8. All product on dock should be checked in and tagged with pallet tag in location and ran to designated storage area, dock should be clear of receiving.
9. Item with description tag in aisles should be refilled if low or out throughout the day and should have final for the day, all moves of pallets should be scanned if the item is an inventory item.
10. All trash cans should be emptied and returned to designated location if necessary trash cans should be sprayed out.

FedEx Package Handler

FedEx Ground-Commerce City, CO

August 2020 to March 2022

1. Direct Items accordingly to establish routing
2. Train new workers
3. Clear jams in sorting equipment

Line Cook/Prep Cook

Wingstop-Thornton, CO

March 2020 to September 2020

1. Train workers in food preparation and service
2. Specify food portion and courses production time and sequences

Education

High school diploma

Chaparral High School-Chaparral, NM

February 2012 to August 2016

Skills

- Warehouse Experience
- Load & Unload
- Packaging

Languages

- Spanish - Fluent

Certifications and Licenses

Driver's License